The Leadership Summit task force is chartered to provide a recommendation for path forward of Region Leadership Summits in anticipation of permanent regional geographic boundary dissolution.

As part of the Governance Implementation Plan transition, the Region Leadership Summits will need to evolve to continue providing SWE training and face-to-face networking for SWE member leaders. This task force will address who, what, where, when, and how Leadership Summits will look in the future so this vital service can be continued.

- Conduct a gap analysis between current Region Leadership Summit attributes compared to other existing SWE content
- Attend Region Leadership Summits and evaluate best practices for future models
- Gather and review information from current feedback and previous sources on member input, event details, attendees, budgets, agendas, etc.
- Develop several Leadership Summit models for consideration based on cost to achieve
- Propose a financial plan to sustain Leadership Summits in the future
- Leverage Headquarters Staff expertise in developing curriculum, instructional design, and event management
- Define the purpose, scope, learning objectives, and target audience of Leadership Summits
- Develop communication rollout strategy
- Identify roles and responsibilities for volunteers and Headquarters Staff for future Leadership Summits

- B1740 Board of Directors motion for Creation of Leadership Summit Taskforce
- Existing region Leadership Summits details – similarities and differences and analysis of the Surveys
- Support for FY18 Region Leadership Summit attendance through Professional Excellence budget
Authority & Limitations

• This Charter is valid until FY19.

Deliverables

• Gap Analysis and task force update to Director of Regions for Board of Directors meeting presentation at WE17 in Austin (BOD2)

• By Annual Strategic Plan Review (ASPR) in winter of 2018 have a recommended way forward on Leadership Summits – This should include a proposed event schedule, timeframe and attendee list. Additionally it should include a proposed recommendation on what kind of leadership structure is needed to monitor and run the event (Volunteers, staff, committees, etc)

• Recommended budget and staff allocation needs for FY19 Leadership Summits by Board of Directors meeting in March 2018 (BOD3)

Membership

• Chair via Board of Directors selection
• 2 Members of Staff as designated by the Executive Director
• 5 Members of the Society
• Deputy Director of Regions

Criteria for Success

• Launch revised Leadership Summits in FY19
• SWE Leaders are setup for success for FY19

Report To

Director of Regions

Duration

1 year