# Ballot Instructions Example

**FY20 EXAMPLE**

Vote for Society Elections

To all members:

I am pleased to present the information for the FY21 Society of Women Engineers Society election. **The voting period is March DD, YYYY through March DD, YYYY at 11:59 CT.**

This election will select:

* President-elect
* Treasurer
* Directors (3)
* Trustees (3)
* Deputy Speaker of the Senate
* Secretary of the Senate
* Senators (7)
* Bylaws Committee Chair-Elect
* Audit Committee Chair-Elect
* Ethics Committee Chair-Elect
* Finance Committee Chair-Elect
* Nominating Committee Chair-Elect

Electronic ballot – For information on the candidates (includes a candidate statement and optional brief candidate video) or to cast your vote go to SWE.SocietyElection.com (insert hyperlink) and enter your unique control code (insert control code) to access the site.

Paper ballot – If you would prefer a paper ballot, please call +1-585-377-4235 to obtain a paper ballot package. Note that paper ballots must be postmarked no later than **March DD, YYYY**. If possible, please use the electronic voting option since it is less costly and timelier.

Please consider your selections carefully - once you submit your ballot, your selections are final and cannot be revoked or changed.

Thank you for your continuing commitment to SWE!

Karen Horting, CAE

Executive Director & CEO