# Nominee Self-Evaluation Questionnaire Example

**FYXX+1 NOMINEE SELF-EVALUATION QUESTIONNAIRE**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Position(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

### *The Society Nominating Committee requests that all nominees for FYxx+1 positions answer the questions under “SWE Competency Model” (Limit your answers to 250 words per question). There are specific questions for the positions of President Elect, Secretary, Treasurer, Speaker and Deputy Speaker of the Senate, Senate Secretary, and Trustee. If you have been nominated for one or more of these positions, please also answer the questions specific to that position. Remember to emphasize recent accomplishments.*

*Your answers to these questions will be shared with the members of the Nominating Committee and will be used in the evaluation process the committee uses to create the FYxx+1 slate. The information is considered CONFIDENTIAL and is NOT retained by Nominating Committee members after the FYxx+1 slate has been finalized.*

*Please return your answers and a photograph (not necessarily the one for the ballot) to Society headquarters* [*xxxxxxx@swe.org*](mailto:xxxxxxx@swe.org%20)  *by the close of business on Xxxday, xxxx xxth. Thank you for your time!*

### All Nominees: Leadership Characteristics

1. Please provide one example of your experience developing, executing, and prioritizing strategies, goals, or objectives
2. Please describe one experience you have had where you had to embrace new ideas and/or lead members through changes.
3. Please provide one experience you have had where you have supported and/or developed others.

President Elect Nominees Only

1. How would you characterize your skills and experience in personnel and situational management? How have you demonstrated the values of SWE, integrity, inclusive environment, mutual support, professional excellence, and trust?
2. In your opinion, what kind of risks does SWE have in securing donations and sponsorships in order to have balanced budget in current economic and political environment? What kind of risk mitigations should SWE take to prevent budget shortage?

Secretary Nominees Only

1. What skills and experience do you have with preparing agendas, following parliamentary procedure, recording minutes and familiarity with section / region / Society bylaws?
2. Explain how you keep abreast of changes /enhancements in social media and use it to communicate organizational information?

Treasurer Nominees Only

Provide information about positions or roles you have held where integrity and fiduciary responsibilities were involved. How did you ensure you met and maintained those requirements? In your opinion, what kind of risks does SWE have in securing donations and sponsorships in order to have balanced budget in current economic and political environment? What kind of risk mitigations should SWE take to prevent budget shortage?

Director Nominees Only

1. Tell us about two SWE committees you have worked on in the past, and the challenges that face those committees in the next 5 years. What goals would you set for next year as well as 5 years from now for these committees?
2. Please give an example where you had to demonstrate the willingness to challenge status quo or traditional way of doing things and to make/accept unpopular decisions.
3. What strategic initiatives have you developed and/or implemented in your region?
4. How have you leveraged the strength of your region to achieve the goals and mission of SWE?

Speaker, Deputy Speaker or Senate Secretary Nominees Only

1. Please provide an example where you have prepared agendas and run meetings (including understanding of parliamentary procedure)?
2. Describe how you will further the transition of the senate to its strategic role in the Society.

Trustee Nominees Only

1. Describe how you would approach the evaluation of investment management.

What is your own experience in money management and investment? How will you apply these experiences to the trustee position?