# Sample Slate Announcement

**(FY20 SAMPLE)**

***(Header and Footer supplied by HQ on e-blast.)***

Members of the FYXX Society Nominating Committee, per the process outlined in Article IX, Section 4 of the Society Bylaws, have completed vetting of the nominees for the FYXX+1 elected positions. The candidates slated for each position are presented in the FYXX+1 Society Slate (insert hyperlink).

While the presentation of the FYXX Society Slate by the FYXX Society Nominating Committee represents an important milestone in our annual election process, one very important milestone is yet to occur. The FYXX Society nominating committee encourages each and every voting member of our Society to exercise their right to vote in the upcoming election. When you receive voting instructions from headquarters, please take the time to access the ballot, read the candidate statements, view the videos and cast your vote. Please note the Election Period is two (2) weeks. Voting opens on March XX, 20XX, and closes on March XX, 20XX.

Eligibility of all candidates on the FYXX slate has been verified to the bylaws requirements for their respective positions. The vetting process included evaluating information provided by the nominees, membership feedback and reference (including SWE bosses and professional supervisors) feedback

**Members of the FYXX Society Nominating Committee**

*Member, Section / MAL*

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*Member, Section / MAL*

Please be aware of the **SWE Policy on Campaigning and Endorsement of Candidates by reading the policy** (insert hyperlink) to familiarize yourself with it. Please note any alleged violation will be referred to the Society Ethics Committee for investigation and action. Society membership is advised that "The primary source for information about Society ballot level candidates is the statements and ballot information provided via official Society channels. The use of SWE’s electronic resources is not permitted to promote individual candidates or to solicit signatures for a petition nomination. This includes SWE list-serves, SWE newsletters, SWE distribution lists and SWE groups on social media…" Please contact (insert Chair name), FYXX Nominating Committee Chair, with any questions about the policy.

Article IV, Section 6.G. and Article V, Section 4.C.2. of the Society Bylaws and the Election Manual allow for the nomination of additional candidates by petition. Petition candidates for the FYXX positions on the Board of Directors and Board of Trustees must be eligible for the position, give written consent to be placed on the ballot, and be supported by a petition of at least 1% of the voting members as of the previous December 31 who have signed a petition or endorsed an e-mail to place the nominee’s name on the ballot. No more than 10% of petitioning members can come from any one section or group, the members at large, or the international members. All petitions (insert hyperlink), along with the written consent of the candidate, must be received at Society headquarters by March 1, 20XX. Address any petitions by email to hq@swe.org (insert hyperlink), fax to 312-596-5252, or mail to: Secretary, c/o Society of Women Engineers, 130 E Randolph St, STE 3500, Chicago, IL 60601.

On behalf of the FY20 Society Nominating Committee, thank you!

(Insert name)

FYXX Society Nominating Committee Chair

**Recommended Slate Announcement Format**

SOCIETY OF WOMEN ENGINEERS FYXX+1 SLATE OF OFFICERS, TRUSTEES, & STANDING COMMITTEE MEMBERS

**(presented by the FYXX nominating committee)**

| **Candidate** |
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| **PRESIDENT ELECT** |
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| **SECRETARY** |
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| **TREASURER** |
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| **DIRECTOR (3 positions)** |
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| **COLLEGIATE DIRECTOR** |
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| **TRUSTEE (3 positions)** |
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| **SPEAKER OF THE SENATE** |
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| **DEPUTY SPEAKER OF THE SENATE** |
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| **SENATE SECRETARY** |
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| **SENATORS (7 positions)** |
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| **BYLAWS COMMITTEE CHAIR ELECT** |
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| **AUDIT COMMITTEE CHAIR ELECT** |
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| **ETHICS COMMITTEE CHAIR ELECT** |
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| **FINANCE COMMITTEE CHAIR ELECT** |
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| **NOMINATING COMMITTEE CHAIR ELECT** |
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