



## SECTION MEMBERSHIP DUES REBATES

Effective April 1, 2020, SWE moved to a bi-annual rebate distribution schedule and eliminated the \$75 minimum rebate amount for all sections who are in good standing.

The bi-annual rebate schedule will offer two rebate opportunities. Rebate #1 will be determined in October for memberships purchased between April 1st – September 30th, and rebate #2 will be determined in April, consisting of memberships purchased between October 1st – March 31st. Sections signed up with ACH will receive the rebate directly into their section bank account. Sections not signed up with ACH will be written a check to the address on file in SWE's accounts payable system, Concur.

In accordance with the SWE bylaws, the SWE Board of Directors has determined that sections are eligible for membership dues rebates if all statements below are true:

1. The section has submitted the required current fiscal year leaders to SWE HQ through the Leadership Portal (President and Treasurer)
2. The section leaders are currently in good standing as active, paid SWE members for the fiscal year they are holding their position.
3. The section has submitted the required previous year's financial report to SWE HQ through the Leadership Portal.
4. The section has completed its Section Agreement for the current fiscal year or has renewed its Section Agreement certification (process to be introduced in FY22).

### Membership dues rebates are calculated as follows:

- Sections receive 20% of the paid membership dues to SWE HQ, not including the \$20 application fee for new members. Note: Effective FY21, SWE began offering pro-rated (50% off) memberships for 1-year professional and collegiate memberships only. This did not extend to C2C, Life, or joint membership products. The time period this will be offered is from 1/1 - 3/31 of each year. Sections will receive 20% off the price paid during this prorated period.
- Collegiate to Career (C2C) membership is paid to the section the year the C2C membership is purchased. This membership type does not get calculated into the rebates after year 1 as no additional payment is made.
- Memberships processed with an Employer Sponsor Membership (ESM) are calculated off of \$30.
- Sections in good standing will be paid \$20 per year for Life Members in their sections.
- Award recipients, scholarship recipients, waived members, friends of SWE, and Affiliate members are not included in rebates.
- Sections receive rebates off the section membership roster at the time the rebates are calculated. If a member transfers sections after the rebate has been issued for their membership, the section the member transfers to will not receive a rebate for the member.

**Dues Rollover:** If the section is not in good standing when rebate #1 is issued, the rebate will be rolled over and combined with rebate #2. SWE will not rollover rebates from one fiscal year to the next. The deadline for sections to submit all of the information to be in good standing is September 30 of each year.

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