Society of Women Engineers
2022 Multicultural Award Training

Dian Nguyen – Committee Chair
Mary Beth Biddle – Committee Chair-Elect
awards@swe.org
Agenda

- SWE’s Mission
- Submission Guidance
- Note on SWE Outreach Events
- Award Objective and Eligibility
- Application Instructions
- Disqualification Criteria
- How to apply in SmarterSelect?

**Please Note: The current SWE Mission and Multicultural Award Packet requirements override any statements in this presentation.**
SWE’s Mission
SWE’S MISSION

Thank you for supporting SWE’s Mission!
Submission Guidance
https://swe.org/awards/swe-mission-awards/
Submission Guidance

Applications must be submitted electronically through the awards application platform, SmarterSelect. No email submissions will be accepted.

DEADLINE: June 30\textsuperscript{th} at 11:59 PM, Central Daylight Time (UTC-5)

• An automated email from SmarterSelect will be sent once the application is submitted.
• Package completeness feedback will NOT be provided.
• Exception will NOT be made for late packages.
Note on SWE Outreach Events
SWE Outreach Events

The **Outreach Metric Tool (OMT)** is a survey that reports STEM outreach events for K-12 students, or their adult advocates (parents/educators/scout leaders/etc.). The STEM events that should be logged in this report directly impact K-12 students, parents, and educators to help them explore and understand engineering disciplines and careers.

https://www.surveymonkey.com/r/Y7Y5K3S

The **SWE Youth Protection Code of Conduct** describes the minimum expectations that SWE holds for personnel who interact with youth in SWE-sponsored youth programs. All volunteers must review and act in accordance with this code of conduct.

https://advancelearning.swe.org/pages/MyProfile_CourseDetails.aspx?source=catalog&contentid=376aab9c-51a2-4b6f-ac33-594d2a9031ff&_gl=1*1kc14bo*ga*NzQzNjM4MDQzLjE2NDYxNjUwNTU.*ga_KCQQGFW5SB*MTY0ODk1NzY4zMC4xLjE2NDg5NTc3MDAuMA..&_ga=2.7917110.522898578.1648839268-743638043.1646165055
SWE Outreach Events

• Completion of the Outreach Metric Tool survey and the SWE Youth Protection Code of Conduct does not impact the result of the award submission.

• However, it is required that groups submit the survey for their SWE outreach events and that volunteers for SWE-sponsored outreach events complete the SWE Youth Protection Code of Conduct training.
Award Objective and Eligibility
OBJECTIVE
The Motorola Foundation Multicultural award recognizes a Professional SWE Group that has developed and implemented the best multicultural program that does one or more of the following:
• Increases or retains a diverse SWE membership and provides an inclusive environment.
• Increases the exposure of engineering and the SWE organization to a diverse professional audience
• Increases the exposure of engineering and the SWE organization to the community through K-12 outreach programs

ELIGIBILITY
Awards may be given to Professional SWE Groups. This can include a SWE Section, SWE Affiliate, Members At Large, Affinity group, Corporate Employee Resource Group (ERG), or other group of SWE professional members.
OEJECTIVE
The Boeing Company Multicultural award recognizes a Collegiate SWE Group that has developed and implemented the best multicultural program to increase and retain a diverse membership and provide an inclusive environment.

ELIGIBILITY
Awards may be given to **Collegiate SWE Groups**. This can include a SWE Section, SWE Affiliate, Members At Large, Affinity group, or other group of SWE collegiate members.
Multicultural program

**Diverse membership** is defined as inclusion of individuals with unique characteristics including, but not limited to ethnicity, race, culture, sexual orientation, gender, gender identity, gender expression, age, differences in ability, immigration status, nationality, national origin, education, socio-economic status, family structure, military/veteran status, religious/non-religious beliefs.

**An inclusive environment** is one in which all members are equitably served and experience a sense of belonging.
Application Instructions
Application Link

Apply to either the Motorola Foundation Multicultural Award or the Boeing Company Multicultural Award at the same link below:

Report highlighting the program

Prepare a report highlighting the organization’s multicultural program.

- Maximum 2000 words
- Include the following sections with clearly identifiable section headers
  - Title Section
  - Executive Summary
  - Program Activities
- Details of the report can be found in the award packet.
Disqualification Criteria
Disqualification Criteria

1. Applications that do not meet required minimums as stated in this document.
How to Submit an Application in SmarterSelect?
Group Information

Group Name *

SWE Group Type *

- Professional Section
- Collegiate Section
- SWE Affiliate
- Members At Large
- Other (Affinity Groups, Committees, ERGs)

If "Professional Section," please specify. *

If "Collegiate Section," please specify. *

If "SWE Affiliate," please specify. *

If "Other," please specify. *

Choose the award for which you are applying. *

- Professional SWE Group - Motorola Foundation
- Collegiate SWE Group - The Boeing Company
The Outreach Metric Tool (OMT) is a survey that reports STEM outreach events for K-12 students, or their adult advocates (parents/educators/scout leaders/etc.). The STEM events that should be logged in this report directly impact K-12 students, parents, and educators to help them explore and understand engineering disciplines and careers.

**Link to the OMT survey is here:** https://www.surveymonkey.com/r/Y7Y5K3S

Has the SWE group filled out an Outreach Metric Tool survey for its STEM outreach events? *

- [ ] Yes
- [ ] No

The following Code of Conduct describes the minimum expectations that SWE holds for personnel who interact with youth in SWE-sponsored youth programs. All volunteers must review and act in accordance with this code of conduct.

**Link to SWE Youth Protection: Code of Conduct and Standards for Interacting with Youth can be found in the award packet.**

Have volunteers in the SWE group completed the SWE Youth Protection training in SWE-sponsored youth programs? *

- [ ] Yes
- [ ] No
SWE Group Statistics

Estimated Number of Active Members *

Estimated Total Number of Members *

Estimated Number of Collegiate Members *

Estimated Number of Professional Members *

Group in existence for less than two years *

- Yes
- No

Note: Active members are those members participating in activities regularly.
Contact Information

Point of Contact Name *

Point of Contact Email Address *

Point of Contact Phone Number *

Point of Contact SWE Membership Number
Application

Report

Note: The report must address required sections and include section headers as instructed in the award packet.

Verify that the formal statement does not exceed the maximum word count by scrolling down to the end of the formal statement to make sure that no words are cut off. *

Max Number of Words: 2000

Ctrl_C to copy from the Word
Permanent required: 0
Ctrl_V to paste into the Text Box
Confirmation

Confirmation

Check below if you agree that the application is complete. *

☐ I agree
Thank you!

Contact: awards@swe.org