

## CCASE Program Checklist

If you're interested in the CCASE program, let's walk through what you need to get started.

### Starting up a new Community College Affiliate

- Visit SWE's Section & Affiliate Start-Up page to learn how to start a new Collegiate Affiliate.
  - <https://swe.org/membership/sections/section-start-up/>
- **General Affiliate Requirements:**
  - At least 1 collegiate member (see below on how to request a promo code)
  - Letter of support from Faculty Advisor
  - Letter of support from SWE Sponsor (e.g. school administrator or dean)

### Apply for a Collegiate-to-Career (C2C) Membership

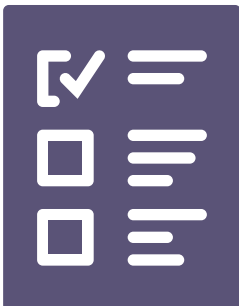
- Once you've started the process of establishing an affiliate, you can request up to five C2C memberships.
- Current Community College Affiliates can also use this form to request a code.
- Use this form to request a code: <https://forms.gle/B68hVqijz5iHne2W8>
- Current affiliates can also apply for C2C memberships using this form.

### Apply for a Project Stipend Grant

- Current and new affiliates can apply for a one-time \$350 stipend for professional development and outreach activities.
- Use this form to request a stipend: <https://forms.gle/58KXSiRrLVzCb9AB6>
- After completing your project or event, you will have 30 days to complete an impact report. We will email you the Google Form when we award your stipend.
- **Note: Stipends are not for individual use and only for affiliate activities.**

### Ideas for Professional Development or Outreach

- Workshop on career development or reviewing resumes
- Speaker series on DEI best practices
- Member recruitment events on campus
- Introduce a Girl to Engineering outreach event



Visit this QR Code or Link to Apply



<http://bit.ly/3wZ7FEH>

Contact us for any questions: [sohn.cook@swe.org](mailto:sohn.cook@swe.org)