

# We23

World's Largest Conference for  
Women in Engineering and Technology

## How to Flag Your Resume as Attending WE23 on the SWE Career Center

Use the steps below to upload your resume on the SWE Career Center and flag it so hiring employers can see you are attending WE23. For **additional support**, please [click here](#).

1. Navigate to the [SWE Career Center](#). Hover the top-right drop-down menu for **Job Seekers**, click **My Account**.



2. If you have an **existing** SWE Career Center account, please log in. If you **do not have an existing account**, you must create an account. It's **free**!  
*\*Note: Your SWE Career Center account is **separate** from your SWE membership account.*

Job Seeker Login / Create Account (if you are an employer, please login here)

By signing in you are accepting the [Terms & Conditions](#) and [Privacy Policy](#)

[Facebook](#) [Google](#) [LinkedIn](#)

### Login

**Email\***  
Enter your email address

**Password\***  
Enter your password

[Forgot your password?](#)

### Create a new account

YOUR INFORMATION

**First Name\***  **Last Name\***

**Email Address\***

3. Once logged in, hover the top-right drop-down menu for **Job Seekers** and select **Manage Resumes**.

Aspire / Advance / Achieve

Select Language ▼  
Powered by Google Translate

EMPLOYERS **JOB SEEKERS** WELCOME

Career Center Home / My Account

## My Account

### SETTINGS

Account Type	Name
Job Seeker	

- MY ACCOUNT
- JOB SEARCH
- CAREER PLANNING
- MANAGE RESUMES**
- JOB ALERTS
- COMPANY DIRECTORY
- HELP

4. To **upload your resume**, you can select to **Upload your Resume** or to **Build your Resume Online**. If you have **already uploaded or built your resume**, select the **Edit** option listed next to your **Public Resumes**.

### Create a new resume

Create your resume today! Once you have a resume created and saved in our system you can publish it to our Resume Bank so employers find you! Or keep it private and use it when applying online for jobs. Choose an option below to get started.

**UPLOAD RESUME FILE** **BUILD RESUME ONLINE**

5. During upload, creation or editing of your resume, scroll down until you reach the **Details** section. At the end of this section **above Preferences**, you will see the question asking if you are **attending WE23**. Selecting **Yes** will flag your resume so hiring employers and recruiters can see you are attending WE23.

Are you a SWE member? \*

YES  
 NO

Are you a STEM Reentry candidate? \*

YES  
 NO

GPA \*

3.5-4.0 ▼

Graduation Date \*

2000 ▼

Are you attending a 2023 WE Local Conference? \*

▼

**Attending WE23 \***

YES ▼

YES  
NO

PREFERENCES

- For the employers to see your resume, you **must check the box** to make your resume **public** and **searchable** by employers.

## SAVE YOUR RESUME

Make my resume public and searchable by employers.

- Don't forget to click **Save** when finished.

## SAVE YOUR RESUME

Make my resume public and searchable by employers.

Cancel

SAVE MY RESUME

- You can **explore open positions** on the SWE Career Center by hovering the top-right drop-down menu for **Job Seekers** and selecting **Job Search**.

The screenshot shows the SWE Career Center website. At the top left is the SWE logo with the tagline 'Aspire / Advance / Achieve'. To the right is a 'Select Language' dropdown menu and a 'Powered by Google Translate' logo. Further right are navigation links for 'EMPLOYERS', 'JOB SEEKERS', and 'WELCOM'. Below the navigation is a dark blue sidebar menu with options: 'MY ACCOUNT', 'JOB SEARCH', 'CAREER PLANNING', 'MANAGE RESUMES', 'JOB ALERTS', 'COMPANY DIRECTORY', and 'HELP'. The main content area shows 'Career Center Home / My Account' and 'My Account' heading. Below this is a 'SETTINGS' section with a table:

Account Type	Name
Job Seeker	

For **additional support**, please [click here](#).