



Society of Women Engineers (SWE) Formal Ethics Complaint Initiation Form

To initiate a formal ethics complaint, submit this completed form to ethics-chair@swe.org.

Complainant Name: _____
Complainant Email Address: _____
Complainant Phone Number: _____
Current SWE Member Number: _____
if non-member, contact ombudsman (ombudsman@swe.org)
Complainant SWE Section (if applicable): _____

Have you read the *SWE Member Code of Conduct* (<https://swe.org/about-swe/>)? Y/N

Have you read the *Ethics Complaint Resolution Flowchart* (<https://swe.org/about-swe/governance/committees/ethics-committee/>)? Y/N

Have you read the *Procedures for Review of Member Code of Conduct* (<https://swe.org/about-swe/governance/resource-center/>): Y/N

Individual(s) Against Whom the Complaint is Being Filed:
Is the Individual currently a SWE Member: Y/N

Brief Description of the Conduct Leading to Filing the Complaint:
(Please include any attachments (such as supporting emails or screen shots) as necessary)

Have any additional steps been taken to mitigate the situation prior to approaching the Ethics Committee? (Such as engagement with Section / MAL or Committee Leadership)

Others to Contact for More Information:

Name: _____
Email Address: _____
Phone Number: _____

By placing an "X" in the box to the left, you confirm that you ("The Complainant") desire the SWE Ethics Committee to open an investigation into this matter in accordance with the *Procedures for Review of Member Code of Conduct*.