

Society of Women Engineers

FY24 Call for Award Nominations – SWE Awards Program

Track	Sub-Track (Accomplishments in ...)	APEX	ASCENT
Academia, Management, & Technical	Academia, Management, & Technical	<i>Achievement</i> <i>Suzanne Jenniches Upward Mobility</i>	<i>Prism</i> <i>Pathfinder</i> <i>Trailblazer</i> <i>Rising Technical Contributor</i>
	Engineering Education	<i>Distinguished Engineering Educator</i>	<i>Engineering Educator</i> <i>Emerging Engineering Educator</i>
	Global Leadership		<i>Distinguished Global Leader</i> <i>Global Leader</i> <i>Emerging Global Leader</i>
	Special Occupations	<i>Entrepreneur</i> <i>Resnik Challenger Medal</i>	
Advocacy	Advocacy for Women in Engineering	<i>Advocating Women in Engineering</i>	<i>Engaged Advocate</i> <i>Emerging Advocate</i>
	Mentoring	<i>Spark</i>	<i>Ignite</i> <i>Catalyst</i>
	As Men Allies for Women in Engineering	<i>Rodney D. Chipp Memorial</i>	<i>Engaged Ally</i> <i>Emerging Ally</i>
	As an Employer		<i>Employer Champion</i>
SWE	SWE: Professional Members	<i>Distinguished Service Fellow Grade</i>	<i>Distinguished Engineer</i> <i>Distinguished New Engineer</i>
	SWE: Collegiate Members		<i>Outstanding Graduate Student Member</i> <i>Outstanding Collegiate Member</i> <i>Rising Collegiate Star</i>
	Collegiate Support		<i>Outstanding Counselor</i> <i>Outstanding Faculty Advisor</i>

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General Information

The Society of Women Engineers strives to recognize the successes of SWE members, individuals, allies, and employers who enhance the engineering profession and advocate for women in engineering through contributions to industry, education, and the community. The awards listed in this packet recognize individuals and organizations who support the [mission, objectives, and goals](#) of the Society.

SWE's Mission: Empower women to achieve their full potential in careers as engineers and leaders; expand the image of the engineering and technology professions as a positive force in improving the quality of life, and demonstrate the value of diversity and inclusion.

SWE's Core Values: Integrity, Inclusive Environment, Mutual Support, Professional Excellence, and Trust.

Starting in FY24, **SWE Awards** are recognized at the **Apex** and **Ascent** levels in three different tracks:

- Academia, Management, & Technical Track
- Advocacy Track
- SWE Track

Apex level awards recognize the highest level of accomplishment in each track often attained in late career after many years of experience. **Ascent** level awards recognize collegiate, early and mid-career accomplishments in each track.

In addition, some member and organization accomplishments, such as being granted a patent, are acknowledged at the **Recognition** level, which will be detailed in a separate packet with a different later submission timeframe.

Contact the Awards & Recognition Committee Chair at awards@swe.org with any questions.

Submission Guidance:

- **DEADLINE: March 1 at 11:59 PM, Central Time (UTC-6) (NEW in FY24)**
 - An acknowledgement receipt will be sent to the nominator after submission.
 - Package completeness feedback will NOT be provided.
 - Exceptions will NOT be made for late packages.
 - **The entire application, including the supporting letters, must be submitted by the deadline.**
- Applications must be submitted electronically through the awards application platform, **SmarterSelect**. No email submissions will be accepted.
- Past award recipients are not eligible to receive the same award twice, unless allowed under awards qualifications. [See Appendix I](#) for how previous names for Individual Awards map to the current **SWE Awards**.
- All items in the Nomination Checklist must be included in the application.

Award Notification:

- Recipients will be honored at the SWE Annual Conference, Virtual Awards Hall, and in a SWE publication.
- Individuals are allowed to receive only ONE award per year.
- If notification is not received by June 30, nominators are asked to contact SWE Staff at awards@swe.org.

NOTE: It is important that nominators confirm that the phone number and email address provided on the nomination form are **current and correct** for both the nominee and nominator.

Timeline (Dates/Months are Application Year):

- January 2 – March 1: Submission period. (NEW in FY24)
- March: Judging period.
- By June 30: Notification period.

QUESTIONS: AWARDS@SWE.ORG

Revised: January 03, 2024

General Information

Nominator Responsibilities:

- A nominee may self-nominate. It is highly recommended to be nominated by a nominator who can provide feedback on the formal statement and ensure that all the required documents will be submitted.
- A nominator can nominate more than one nominee.
- A nominator does not have to be a SWE member.
- Nominator's responsibilities include:
 - Use this Award Guide to select the award that best suits the candidate.
 - Verify that the candidate meets the Objective and Qualification requirements for the award selected.
 - Verify all required items in the [SWE Awards Nomination Checklist](#) are completed.
 - Accurately complete the appropriate online application at the link provided for the award selected.
 - Confirm that the phone number and email address provided on the nomination form is **current and correct** for both the nominee and nominator.
 - Submit the application by **March 1, 11:59pm, Central Time (UTC-6) (NEW in FY24)**
 - Retain documentation for package.
 - Contact SWE at awards@swe.org if the nominator's contact information changes after submission.
 - Inform the nominee of the result of their nomination.
 - Serve as the Point of Contact between SWE and the nominee.

Disqualification Criteria:

Nominations for the awards in this packet will be disqualified for the following:

1. Nominee applications are incomplete at the submission deadline, namely missing a required component specified in the award criteria, such as the demographics survey, letter(s) of recommendation, resume, biography, and/or formal statement.
2. Nominee has previously won this award or equivalent previous Individual Award ([see Appendix I](#)), unless allowed under awards qualifications. **(NEW in FY24)**
3. Nominee does not meet award qualifications, such as years of experience.
4. Resume(s) exceeds the stated page limits or **contains photos, graphics or hyperlinks, such as LinkedIn and headshots. (NEW in FY24)**
5. Letter of recommendation not submitted from a required author, as specified in award criteria. **(NEW in FY24)**
6. Formal statement or resume(s) **contains photos, graphics or hyperlinks, such as LinkedIn and headshots. (NEW in FY24)**
7. Application not submitted to correct link, as specified in the award criteria.

SWE Awards Nomination Checklist

For All Nominees

- ☐ [Ensure demographic survey is completed by nominee](#)
- ☐ [Write and upload the formal statement](#)
- ☐ [Ensure supporting letters are completed by recommenders](#)
- ☐ [Submit the application](#)

For Individual Nominees

- ☐ **Determine the eligibility:**
 - ☐ Calculate and upload years of experience as defined
 - ☐ [Global Leader](#)
 - ☐ [Men Allies](#)
 - ☐ [SWE Professional Membership](#)
 - ☐ [SWE Collegiate Membership](#)
 - ☐ [Professional Experience all other awards](#)
 - ☐ [Current SWE membership](#) (SWE Track only)
 - ☐ [Other requirements](#)
- ☐ [Write and upload the biography](#)
- ☐ [Upload a professional headshot photo](#)
- ☐ [Upload the resume or curriculum vitae](#)
- ☐ [Upload the SWE resume](#) (SWE Track only)

For Employer Champion Nominees

- ☐ [Determine eligibility as specified in the award criteria](#)
- ☐ [Write and upload the Organization History of Employer](#)
- ☐ [Upload an Organization Logo](#)

SWE Awards Nomination Checklist

☐ **ENSURE THE DEMOGRAPHIC SURVEY IS COMPLETED BY THE NOMINEE OR A LEADER OF THE NOMINATED ORGANIZATION**

SWE is committed to diversity, equity, inclusion, and belonging and to ensuring that the **SWE Awards and Recognition** programs are serving all individuals fairly and equitably. To support continuous improvement, all SWE award nominees will be asked to complete the SWE demographic survey. These will guide program improvement strategies and track progress towards the goal of increasing participation and success of underrepresented groups. An individual's answers will never be shared and will be protected in accordance with SWE's data governance procedures. SWE only shares personal demographic information in the aggregate. The demographic survey will not be used in the evaluation of the award. If you have any questions, contact awards@swe.org.

- ☐ Enter the email address of the nominee or the leader of the organization. They will receive a private link containing the demographic survey questions; they should respond with answers reflecting their own demographics. SWE encourages the use of a personal email address to avoid employer spam filters.
- ☐ Follow up with the nominee to ensure the survey is completed. The survey **must** be completed before the award nomination can be considered complete.

☐ **WRITE AND UPLOAD THE FORMAL STATEMENT**

Nominees will be primarily evaluated based on the materials provided in the formal statement. SWE understands that some work activity is protected for security reasons. Please provide as much detail as possible to give our judges the best ability to score the nomination.

- ☐ Address all the selection criteria.
- ☐ Include the selection criteria as section headers. Section headers **must** be present and identifiable.
- ☐ Write the formal statement in third person (SWE recommendation)
- ☐ Paste the formal statement into the award submission form.
- ☐ Do not exceed the maximum word count specified in the Nomination Checklist of the award page. Please note that *SmarterSelect* will cut off your formal statement at the maximum number of words.

Apex Awards	Ascent Awards for Professional nominees with >10 years of experience, as defined by the award	All other Ascent Awards
3,500 words	3,000 words	2,500 words

Table 1: Formal Statement Length by Award Type

- ☐ Do not include the following in a formal statement:
 - Proprietary company information.
 - Hyperlinks to any additional information or a LinkedIn profile (**NEW in FY24**: will result in a **Disqualification (DQ)**).
 - Nominee's headshot (**NEW in FY24**: will result in a **Disqualification (DQ)**).

SWE Awards Nomination Checklist

☐ ENSURE THE SUPPORTING LETTERS HAVE BEEN SUBMITTED VIA SMARTERSELECT

Supporting letters are required for all award nominees. Supporting letters will be used in the evaluation.

- ☐ Letters should be from people who are familiar enough with the candidate to be able to address one or more of the selection criteria. Collectively, the letters should address all the selection criteria.
- ☐ The letters should complement and expand upon, not repeat, material in the formal statement.
- ☐ All letters must include the following information:
 - Name of the nominee
 - Recommender’s relationship to the nominee
 - A discussion of how the nominee meets one or more of the selection criteria for the intended award.
- ☐ SWE Award descriptions may list a required author type for a letter of recommendation (i.e., supplier or customer for Entrepreneur Award, a student recommendation for an Educator award); if a required letter is missing, this will result in a **Disqualification (DQ)**. See specific award criteria, as this does not apply to all awards.
- ☐ The nominator can, but is not required to, provide one of the letters of support.

☐ Number of recommenders required:

Apex Awards	Ascent Awards for Professional nominees with >10 years of experience, as defined by the award	Collegiate Ascent Awards	All other Ascent Awards
4	4	2	3

Table 2: # Recommenders Required by Award Type

- ☐ Letters will be submitted via *SmarterSelect*. Obtain the email addresses of recommenders and provide it in the application form. Recommenders will be contacted directly via an automated *SmarterSelect* email in order to provide their letter of support. Please note the email addresses of recommenders may be added as soon as the application is opened. ****PLEASE DO NOT WAIT UNTIL THE APPLICATION IS READY TO SUBMIT OR UNTIL CLOSE TO THE DEADLINE TO ENTER THE RECOMMENDER(S) INFORMATION****
- ☐ The text of the letter will be pasted into a text box in the application form. The recommender will be required to provide their name and email address to verify who is submitting the supporting letter.
- ☐ Follow up with the recommender to ensure the letter is completed. Emails will be sent to the nominator to keep them up to date on the status of the letters and the nominator will be notified when the recommender(s) has submitted. **The recommendations must be completed before the award nomination is considered complete.** The nominator can click “submit;” however, until all pieces are submitted, it will be “pending.” The nominator will be able to see which pieces are missing.

SWE Awards Nomination Checklist

☐ DETERMINE THE ELIGIBILITY: YEARS OF EXPERIENCE – GLOBAL LEADER

The Accomplishments in Global Leadership sub-track awards ([Distinguished Global Leader Award](#), [Global Leader Award](#), and [Emerging Global Leader Award](#)) require a specific number of years of experience as a global leader.

- ☐ Review the **Qualifications** section on the intended award page to determine the Years of Global Leadership Experience required. If the nominee does not fall within the requirement, they will be disqualified.
- ☐ Indicate the nominee's Years of Global Leadership Experience in the resume or Curriculum Vitae (CV), including the month and year of the start and end dates.
- ☐ Complete the “Experience Calculation” file. *It should match the years of experience in the resume or CV.* **(NEW in FY24)**
 - Required filename:
AwardName_NomineeFirstName_NomineeLastName_ExperienceCalculation.xlsx
 - Upload the Experience Calculation file into the award submission form for all awards in the Global Leadership sub-track. A nominee will be disqualified if they do not submit. **(NEW in FY24)**
- ☐ Verify that the nominee will satisfy the required Years of Global Leadership Experience by **March 1 of the application year.**
- ☐ Apply the rounding rule when considering the total Years of Global Leadership Experience: 1 to 5 months – round down; 6 to 11 months – round up.
For example: 9 years, 4 months is considered 9 years.
9 years, 8 months is considered 10 years.
- ☐ Follow the calculation rules below. See [Appendix II](#) for an example.

What counts as one year of experience?	What does not count towards years of experience?
Each year of full-time work leading a global team (members including leader in >1 country)	Each year of full-time work leading a team in 1 country (members and leader in 1 country)
Each year of part-time work leading a global team (members including leader in >1 country)	Each year of part-time work leading a team in 1 country (members and leader in 1 country)
Each year of full-time work in a global assignment (co-workers in >1 country)	Each year of full-time work in a single country role (co-workers in 1 country)
Each year of part-time work in a global assignment (co-workers in >1 country)	Each year of part-time work in a single country role (co-workers in 1 country)
	Internships, co-ops, or graduate assistantship (research or teaching assistant) while in school
	Advanced degrees or other degrees
	Periods of unemployment
	Leave of absences (paid or unpaid)

Table 3: Years of Experience Calculation – Global Leader

- Please contact awards@swe.org if you have any questions about calculating years of experience.

SWE Awards Nomination Checklist

☐ DETERMINE THE ELIGIBILITY: YEARS OF EXPERIENCE - MEN ALLIES

The Accomplishments as Men Allies for Women in Engineering sub-track awards ([Rodney D. Chipp Memorial](#), [Engaged Ally](#), and [Emerging Ally](#)) require a specific number of years of experience.

☐ Review the **Qualifications** section on the intended award page to determine the Years of Experience required. If the nominee does not fall within the requirement, they will be disqualified.

☐ Indicate the nominee's Years of Experience in the resume or Curriculum Vitae (CV), including the month and year of the start and end dates.

☐ Complete the "Experience Calculation" file. It should match the years of experience in the resume or CV. **(NEW in FY24)**

- Required filename:

AwardName_NomineeFirstName_NomineeLastName_ExperienceCalculation.xlsx

- Upload the Experience Calculation file into the award submission form for all awards in the Men Allies for Women in Engineering sub-track. A nominee will be disqualified if they do not submit. **(NEW in FY24)**

☐ Verify that the nominee will satisfy the required Years of Experience by **March 1 of the application year**.

☐ Apply the rounding rule when considering the total Years of Experience: 1 to 5 months – round down; 6 to 11 months – round up.

For example: 9 years, 4 months is considered 9 years.

9 years, 8 months is considered 10 years.

☐ Follow the calculation rules below. See [Appendix III](#) for an example.

What counts as one year of experience?	What does not count towards years of experience?
Each year of full-time work	Internships, co-ops, or graduate assistantship (research or teaching assistant) while in school
Each year of part-time work	Periods of unemployment
Each advanced degree (*) obtained while <u>not</u> working full time or part time	All other degrees (**)
	Leave of absences (paid or unpaid)

Table 4: Years of Experience Calculation – Men Allies

- (*) The following are considered "Advanced Degrees" and should be counted in the years of experience calculation if obtained while **not** working full-time or part-time:
 - Master's degrees including but not limited to Master of Science, Master of Business Administration, Master of Arts, Master of Education (**count as 1 year**)
 - Dual Bachelor's / Master's degrees (**count as 1 year**)
 - Doctorate degrees (**count as 2 years**)
- (**) The following are **not** considered "Advanced Degrees" and should **not** be counted in the years of experience calculation:
 - Bachelor's degrees
 - Any degrees obtained while working full time or part time.
- Please contact awards@swe.org if you have any questions about calculating years of experience.

SWE Awards Nomination Checklist

☐ DETERMINE THE ELIGIBILITY: YEARS OF SWE PROFESSIONAL MEMBERSHIP (SWE Professional Membership sub-track only)

The Professional Membership Accomplishments in SWE sub-track awards ([Fellow Grade](#), [Distinguished Service Award](#), [Distinguished Engineer](#), and [Distinguished New Engineer Award](#)) require Years of SWE Professional Membership. SWE Professional Membership is defined as years when SWE Professional membership fees were paid, and the nominee was affiliated with a **professional section/professional affiliate/member at large (MAL)/international professional member**. Professional membership types include Professional Membership, Associate Membership, Life Membership, Recent Graduate Membership, Professional year of Collegiate to Career, Retired or Unemployed Membership, Employer Sponsored Membership, and K-12 Educators Membership. **Note: Friends of SWE are not considered members. SWE's membership year is July 1 to June 30.**

If Years of SWE Professional Membership is required:

- ☐ Review the **Qualifications** section on the intended award page to determine the Years of SWE Professional Membership required. If the nominee does not fall within the requirement, they will be disqualified.
- ☐ Indicate the nominee's Years of SWE Professional Membership, in the SWE resume (described below). See [Appendix IV](#) for an example.
- ☐ Complete the "Experience Calculation" file. *It should match the years of experience in the SWE resume.* **(NEW in FY24)**
 - Required filename:
AwardName_NomineeFirstName_NomineeLastName_ExperienceCalculation.xlsx
 - Upload the Experience Calculation file into the award submission form for all awards in the SWE Professional Membership sub-track. A nominee will be disqualified if they do not submit. **(NEW in FY24)**
- ☐ Verify that the nominee meets the required Years of SWE Professional Membership by **March 1 of the application year.**

☐ DETERMINE THE ELIGIBILITY: YEARS OF SWE COLLEGIATE MEMBERSHIP (SWE Collegiate Membership sub-track only)

The Collegiate Membership Accomplishments in SWE sub-track awards ([Outstanding Graduate Student Member Award](#), [Outstanding Collegiate Member Award](#), and [Rising Collegiate Star](#)) require Years of SWE Collegiate Membership. SWE Collegiate Membership is defined as years when SWE Collegiate membership fees were paid, and nominee was affiliated with a **collegiate section/collegiate affiliate/collegiate interest group/collegiate member at large (MAL)**. Collegiate membership types include Collegiate Membership and Collegiate to Career. **Note: Friends of SWE are not considered members. SWE's membership year is July 1 to June 30.**

If Years of SWE Collegiate Membership is required:

- ☐ Review the **Qualifications** section on the intended award page to determine the Years of SWE Collegiate Membership required. If the nominee does not fall within the requirement, they will be disqualified.
- ☐ Indicate the nominee's Years of SWE Collegiate Membership in the SWE resume (described below).
- ☐ Complete the "Experience Calculation" file. *It should match the years of experience in the SWE resume.* **(NEW in FY24)**
 - Required filename:
AwardName_NomineeFirstName_NomineeLastName_ExperienceCalculation.xlsx
 - Upload the Experience Calculation file into the award submission form for all awards in the SWE Collegiate Membership sub-track. A nominee will be disqualified if they do not submit. **(NEW in FY24)**
- ☐ Verify that the nominee meets the required Years of SWE Collegiate Membership by **March 1 of the application year.**

SWE Awards Nomination Checklist

☐ DETERMINE THE ELIGIBILITY: YEARS OF PROFESSIONAL EXPERIENCE ALL OTHER AWARDS

Most Awards in the Academia, Management and Technical Track and Advocacy Track require a specific number of years of experience.

☐ Review the **Qualifications** section on the intended award page to determine the Years of Experience required. If the nominee does not fall within the requirement, they will be disqualified.

☐ Indicate the nominee's Years of Experience in the resume or Curriculum Vitae (CV), including the month and year of the start and end dates.

☐ Complete the "Experience Calculation" file. It should match the years of experience in the resume or CV. **(NEW in FY24)**

- Required filename:

AwardName_NomineeFirstName_NomineeLastName_ExperienceCalculation.xlsx

- Upload the Experience Calculation file into the award submission form for all awards in the Academia, Management and Technical Track and Advocacy Track **except Employer Champion**. A nominee will be disqualified if they do not submit. **(NEW in FY24)**

☐ Verify that the nominee will satisfy the required Years of Experience by **March 1 of the application year**.

☐ Apply the rounding rule when considering the total Years of Experience: 1 to 5 months – round down; 6 to 11 months – round up.

For example: 9 years, 4 months is considered 9 years.

9 years, 8 months is considered 10 years.

☐ Follow the calculation rules below. See [Appendix V](#) for an example.

What counts as one year of experience?	What does not count towards years of experience?
Each year of full-time work in the fields of engineering, engineering technology, or science related to engineering	Internships, co-ops, or graduate assistantship (research or teaching assistant) while in school
Each year of part-time work in the fields of engineering, engineering technology, or science related to engineering	Periods of unemployment
Each advanced degree (*) obtained while <u>not</u> working full time or part time	All other degrees (**)
	Leave of absences (paid or unpaid)

Table 5: Years of Experience Calculation – All other awards

- (*) The following are considered "Advanced Degrees" and should be counted in the years of experience calculation if obtained while **not** working full-time or part-time:
 - Master's degrees in engineering, engineering technology, engineering education, or science related to engineering (**count as 1 year**)
 - Master of Business Administration (MBA) or similar non-technical master's degrees (**count as 1 year – NEW in FY24**)
 - Dual Bachelor's / Master's degrees in engineering, engineering education, engineering management, engineering technology, or science related to engineering (**count as 1 year**)
 - Doctorate degrees in engineering, engineering education, engineering management, engineering technology, or science related to engineering (**count as 2 years**)
 - Doctorate in Business or similar non-technical doctorate degrees (**count as 2 years – NEW in FY24**)

SWE Awards Nomination Checklist

- (**) The following are **not** considered “Advanced Degrees” and should **not** be counted in the years of experience calculation:
 - Bachelor’s degrees in science, technology, engineering, mathematics, or similar field of study
 - Any degrees obtained while working full time or part time in the fields of engineering, engineering education, engineering management, engineering technology, or science related to engineering.
- Please contact awards@swe.org if you have any questions about calculating years of experience.

☐ DETERMINE THE ELIGIBILITY: CURRENT SWE MEMBERSHIP (SWE Track Only)

SWE membership is required for **all awards in the SWE Track** ([Distinguished Service Award](#), [Fellow Grade](#), [Distinguished Engineer](#), [Distinguished New Engineer Award](#), [Outstanding Graduate Student Member Award](#), [Outstanding Collegiate Member Award](#), [Rising Collegiate Star](#), [Outstanding Counselor Award](#), and [Outstanding Faculty Advisor Award](#)). SWE membership information can be obtained by logging into the SWE portal ([see Appendix VI](#)) or emailing membership@swe.org. **Note: Friends of SWE are not considered members. SWE’s membership year is July 1 to June 30.**

If SWE membership is required for the intended award:

- ☐ Obtain the nominee’s SWE ID.
- ☐ Verify the nominee’s SWE membership will be valid by **March 1 of the application year.**

☐ DETERMINE THE ELIGIBILITY: OTHER REQUIREMENTS

- ☐ Review the **Qualifications** section on the intended award page to determine if other requirements, besides those mentioned above, must be met.

☐ WRITE AND UPLOAD THE BIOGRAPHY (Individual Nominees)

A biography is to be used as a basis for SWE publications, including SWE magazine. The submitted biography will be edited by SWE editorial staff for clarity/content and editorial style. Award recipients will be able to review the biography before publication for factual accuracy.

If the nominee changes companies or institutions after the nomination package is submitted, the company or institution the nominee was affiliated with at the time of the nomination will be designated in SWE publications.

- ☐ Maximum 475 words.
- ☐ Include only information that is appropriate for publication
 - ☐ No company proprietary information, including monetary values.
- ☐ Paste the biography into the award submission form.
- ☐ Include pronouns
- ☐ **Must** include the following in the biography:
 - Nominee’s current position/title (for example, department manager; vice president of quality assurance; senior mechanical engineering student) and a summary of their duties.
 - Relevant prior experience, highlighting accomplishments, contributions, SWE involvement, etc.
 - Important that bio demonstrates how the nominee meets the criteria for the intended award.
 - Education: degrees, certifications, etc. and institutions from which the nominee received them.
 - If relevant, the people and/or experiences that inspired your decision to become an engineer, including what led you to this specific engineering field.
 - Other **SWE Awards** the nominee has received.
 - Relevant awards received from other organizations.
 - A sentence or two of personal information such as family, hobbies, or other interests.

SWE Awards Nomination Checklist

☐ WRITE AND UPLOAD THE ORGANIZATION HISTORY OF EMPLOYER (Employer Nominees)

An organization history is to be used as a basis for SWE publications, including SWE magazine. The submitted history will be edited by SWE editorial staff for clarity/content and editorial style. Award nominator will be able to review the history before publication for factual accuracy.

- ☐ Maximum 475 words.
- ☐ Include only information that is appropriate for publication
 - ☐ No employer proprietary information, including monetary values.
- ☐ Paste the history into the award submission form.
- ☐ **Must** include the following in the history:
 - Organization background, geographic location(s), and number of employees
 - Relevant accomplishments, contributions, SWE involvement, etc.
 - Important that history demonstrates how the employer meets the criteria for the intended award.
 - Other **SWE Awards** the employer has received.
 - Relevant awards the employer has received from other organizations.

☐ UPLOAD A PROFESSIONAL HEADSHOT PHOTO (Individual Nominees)

A headshot photo will be used for SWE publications. It is not available to judges.

- ☐ Meet the following requirements:
 - Professional headshot photos are preferred. Headshot photos should include head and partial shoulders.
 - Images need to be **a minimum 300 dpi** and in color. To confirm, go to the photo's Properties, on the Details tab under Image the Horizontal and Vertical resolutions should be **a minimum 300 dpi**. (JPG only and **a minimum of 1MB** in size.)

☐ Required filename: AwardName_NomineeFirstName_NomineeLastName_Headshot.jpg

☐ Upload the professional headshot photo into the award submission form.

NOTE: If the nominee is selected for the award, a professional headshot photo will be required.

☐ UPLOAD AN ORGANIZATION LOGO (Employer Nominees)

An organization logo will be used for SWE publications. It is not available to judges.

- ☐ Meet the following requirements:
 - Images need to be **a minimum 300 dpi** and in color. To confirm, go to the image's Properties, on the Details tab under Image the Horizontal and Vertical resolutions should be **a minimum 300 dpi**. (JPG only and **a minimum of 1MB** in size.)

☐ Required filename: AwardName_NomineeFirstName_NomineeLastName_OrganizationLogo.jpg

☐ Upload the organization logo into the award submission form.

NOTE: If the nominee is selected for the award, an organization logo will be required.

SWE Awards Nomination Checklist

☐ UPLOAD THE RESUME OR CURRICULUM VITAE (CV) (Individual Nominees)

A resume or CV is required for individual nominees for all awards. The resume or CV will be used in the evaluation.

The only award not requiring a CV is [Employer Champion](#).

- ☐ Maximum 4 pages. **NOTE: Exceeding the stated page limit is one of the [Disqualification \(DQ\)](#) Criteria.**
- ☐ Indicate the Years of Experience in the resume, if applicable.
- ☐ Specify any employment gap in the resume.
- ☐ Do not include the following in a resume:
 - Hyperlinks to any additional information or a [LinkedIn profile](#) (**NEW in FY24**: will result in a [Disqualification \(DQ\)](#))
 - Nominee's headshot (**NEW in FY24**: will result in a [Disqualification \(DQ\)](#))
- ☐ Formatting requirements:
 - Font 10 point or larger
 - Margins no less than 0.7-inches on each side of ANSI Letter paper (8.5 x 11 inches)
- ☐ Resume must be saved as a pdf file.
- ☐ Required filename: **AwardName_NomineeFirstName_NomineeLastName_Resume.pdf**
- ☐ Resume **MUST** be uploaded into the award submission form. A nominee will be Disqualified if they do not submit a resume.

☐ UPLOAD THE SWE RESUME (SWE Track Only)

A SWE Resume is required for the following SWE Track Awards, [Distinguished Service](#), [Fellow Grade](#), [Distinguished Engineer](#), [Distinguished New Engineer](#), [Outstanding Graduate Student Member](#), [Outstanding Collegiate Member](#), and [Rising Collegiate Star](#). These are the only awards that will accept a SWE resume in *SmarterSelect*. The SWE Resume will be used in the evaluation of these awards.

- ☐ Maximum 4 pages. **NOTE: Exceeding the stated page limit is one of the [Disqualification \(DQ\)](#) Criteria.**
- ☐ Indicate SWE Collegiate and Professional membership start dates along with the service years and roles (can include accomplishments and impact to [SWE's Mission](#)).
- ☐ Do not include the following in a resume:
 - Hyperlinks to any additional information or a [LinkedIn profile](#) (**NEW in FY24**: will result in a [Disqualification \(DQ\)](#))
 - Nominee's headshot (**NEW in FY24**: will result in a [Disqualification \(DQ\)](#))
- ☐ Formatting requirements:
 - Font 10 point or larger
 - Margins no less than 0.7-inches on each side of ANSI Letter paper (8.5 x 11 inches)
- ☐ Resume must be saved as a pdf file.
- ☐ Required filename: **AwardName_NomineeFirstName_NomineeLastName_SWEResume.pdf**
- ☐ Resume **MUST** be uploaded into the award submission form for required awards within the SWE Track Awards. A nominee will be Disqualified if they do not submit a resume.

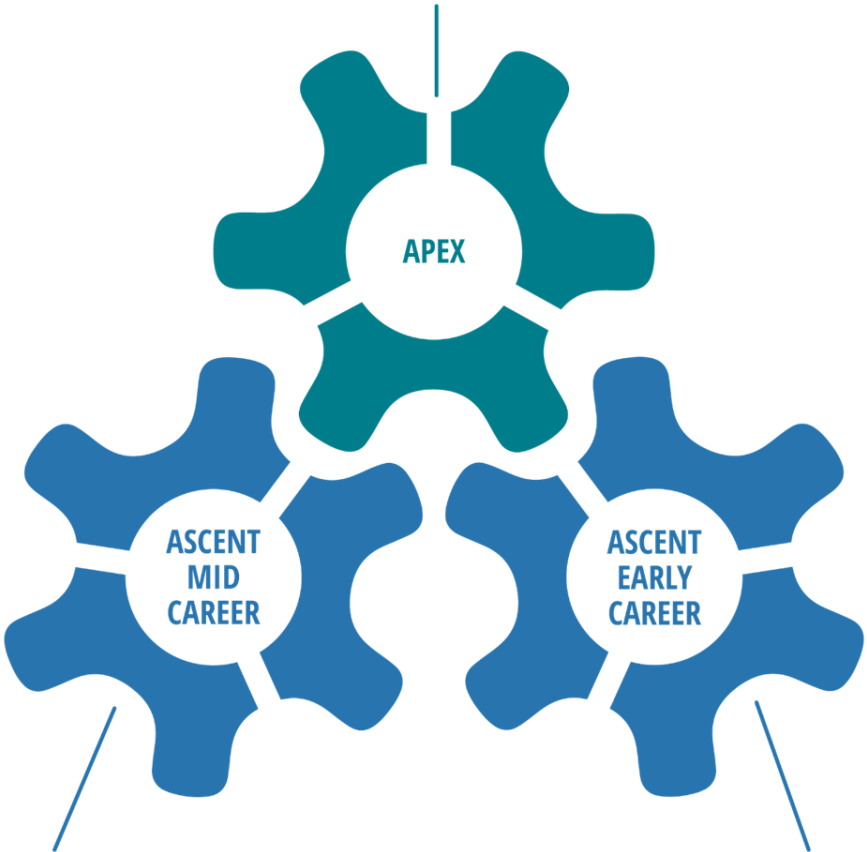
☐ SUBMIT THE APPLICATION

- ☐ Apply using the correct application link. **NOTE: Applying using an incorrect application link (for example, a link for a different award) is one of the [Disqualification \(DQ\)](#) Criteria.**
- ☐ The Nominator will receive a notification that the application has been submitted via email. If the Nominator has not received confirmation by the deadline or within five (5) minutes of the deadline (if submitted at the deadline), email awards@swe.org immediately.

Use this guide to select the award that is best suited for your nomination.

Academia, Management, & Technical Track Awards

- 1 Suzanne Jenniches Upward Mobility (≥20 yrs)
- 1 Achievement (≥20 yrs)
- 3 Distinguished Engineering Educator (≥20 yrs)
- 1 Resnik Challenger Medal (≥10 yrs Aero)
- 1 Entrepreneur Award



- 10 Prism (≥15 yrs)
- 5 Distinguished Global Leader (≥15 yrs Global Leadership)
- 5 Engineering Educator (10-20 yrs)
- 15 Pathfinder (10-15 yrs)
- 5 Global Leader (10-15 yrs Global Leadership)

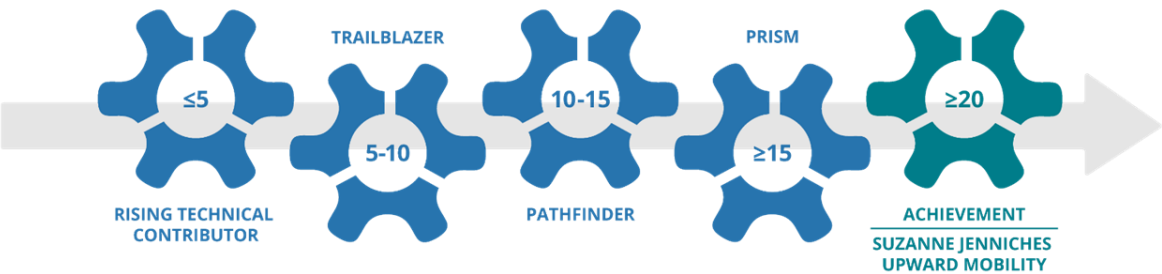
- 15 Trailblazer (5-10 yrs)
- 5 Emerging Global Leader (5-10 yrs Global Leadership)
- 10 Emerging Engineering Educator (5-10 yrs)
- 20 Rising Technical Contributor (≤5 yrs)

Award Guide

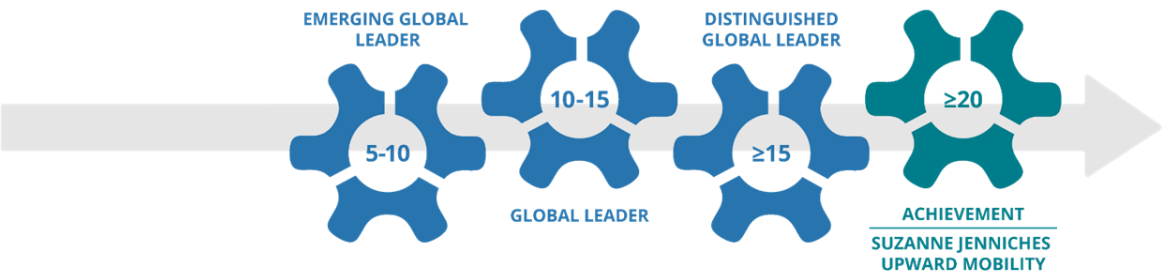
Use this guide to select the award that is best suited for your nomination.

Award Progressions - Academia, Management, & Technical

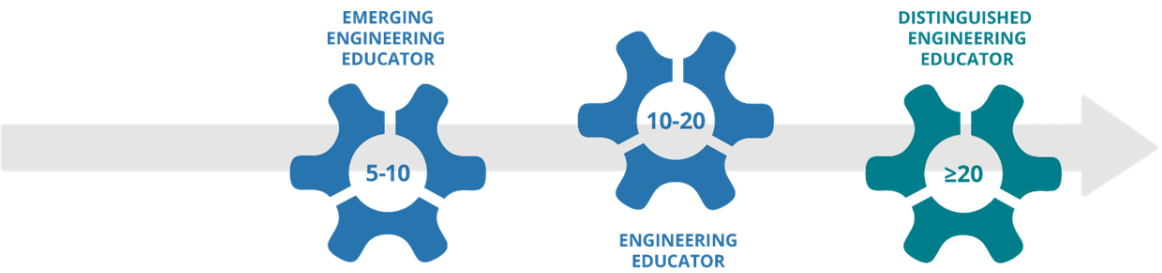
ACCOMPLISHMENTS IN ACADEMIA, MANAGEMENT AND TECHNICAL



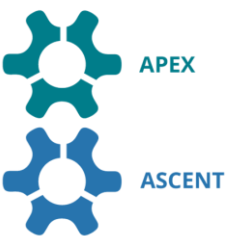
ACCOMPLISHMENTS IN GLOBAL LEADERSHIP



ACCOMPLISHMENTS IN ENGINEERING EDUCATION



ACCOMPLISHMENTS IN SPECIAL OCCUPATIONS



Award Guide

Use this guide to select the award that is best suited for your nomination.

ACADEMIA, MANAGEMENT, & TECHNICAL TRACK AWARDS

Accomplishments in Academia, Management & Technology Sub-track

APEX AWARDS

Achievement Award

The Achievement Award is an **Apex** level award in the Academia, Management and Technical track and Accomplishments in Academia, Management and Technology sub-track. It is also the highest award given by the Society of Women Engineers. This award honors an individual who identifies as a woman, who has made significant and progressive technical contributions for at least twenty (20) years in the fields of engineering, engineering education, engineering technology, or science related to engineering. The nominee's academic training may be in either science or engineering. A maximum of one (1) award may be presented annually.

Suzanne Jenniches Upward Mobility Award

The Suzanne Jenniches Upward Mobility Award is an **Apex** level award in the Academia, Management and Technical track and Accomplishments in Academia, Management and Technology sub-track. This award honors an individual who identifies as a woman, who has made outstanding contributions for at least twenty (20) years in the field of engineering, engineering management, engineering education, engineering technology, and/or science related to engineering, and has succeeded in rising within their organization to the level of, at a minimum, general manager or equivalent upper management position. The nominee has created a nurturing environment for other women in the workplace. Northrop Grumman Corporation has endowed this award. A maximum of one (1) award may be presented annually.

ASCENT AWARDS

Prism Award

The Prism Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Academia, Management and Technology sub-track. This award honors an individual who identifies as a woman, who has made significant contributions for at least fifteen (15) years in engineering, engineering management, engineering education, engineering technology, or science related to engineering. The nominee must have demonstrated a variety of outstanding career leadership activities in a technical field, as well as leadership in professional organizations and the community. A maximum of ten (10) awards may be presented annually, with at least one per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

Pathfinder Award

The Pathfinder Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Academia, Management and Technology sub-track. This award honors an individual who identifies as a woman, who has been actively engaged for ten (10) to fifteen (15) years in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. The nominee must have demonstrated significant professional leadership in a technical field, as well as leadership in professional organizations and the community. A maximum of fifteen (15) awards may be presented annually, with at least one per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

Trailblazer Award

The Trailblazer Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Academia, Management and Technology sub-track. This award honors an individual who identifies as a woman, who has been actively engaged for five (5) to ten (10) years in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. The nominee must have demonstrated outstanding technical performance and/or leadership in a technical field, as well as leadership in professional organizations and the community. A maximum of fifteen (15) awards may be presented annually, with at least one per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

Rising Technical Contributor Award

The Rising Technical Contributor Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Academia, Management and Technology sub-track. This award honors an individual who identifies as a woman, who has been actively engaged for less than five (5) years in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering as a professional or graduate student. The nominee must have demonstrated outstanding technical performance and/or leadership in a technical field, as well as leadership in professional organizations and the community. A maximum of twenty (20) awards may be presented annually, with at least one per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

Award Guide

Use this guide to select the award that is best suited for your nomination.

ACADEMIA, MANAGEMENT, & TECHNICAL TRACK AWARDS

Accomplishments in Global Leadership Sub-track

ASCENT AWARDS

Distinguished Global Leader

The Distinguished Global Leader Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Global Leadership sub-track. This award honors an individual who identifies as a woman, who has made a significant contribution as a global leader for at least fifteen (15) years in their engineering, engineering management, engineering education, engineering technology, or science related engineering organization. The nominee has created a nurturing environment for women of different cultures in the workplace, as well as demonstrated leadership in professional organizations and the community. The nominee can be based anywhere in the world. A maximum of five (5) awards may be presented annually, with at least one per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

Global Leader Award

The Global Leader Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Global Leadership sub-track. This award honors an individual who identifies as a woman, who has made a significant contribution as a global leader for ten (10) to fifteen (15) years in their engineering, engineering management, engineering education, engineering technology, or science related engineering organization in a global setting. The nominee has created a nurturing environment for women of different cultures in the workplace, as well as demonstrated leadership in professional organizations and the community. The nominee can be based anywhere in the world. A maximum of five (5) awards may be presented annually, with at least one (1) per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

Emerging Global Leader Award

The Emerging Global Leader Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Global Leadership sub-track. This award honors an individual who identifies as a woman, who has made a significant contribution as a global leader for five (5) to ten (10) years in their engineering, engineering management, engineering education, engineering technology, or science related engineering organization. The nominee has created a nurturing environment for women of different cultures in the workplace, as well as demonstrated leadership in professional organizations and the community. The nominee can be based anywhere in the world. A maximum of five (5) awards may be presented annually, with at least one per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

Accomplishments in Engineering Education Sub-track

APEX AWARD

Distinguished Engineering Educator Award

The Distinguished Engineering Educator Award is an **Apex** level award in the Academia, Management and Technical track and Accomplishments in Engineering Education sub-track. This award honors an individual who identifies as a woman, who has made significant contributions for at least twenty (20) years, with at least ten (10) years of instructional experiences in the fields of engineering, engineering education, engineering technology, or science related to engineering. A maximum of three (3) awards may be presented annually.

ASCENT AWARDS

Engineering Educator Award

The Engineering Educator Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Engineering Education sub-track. This award honors an individual who identifies as a woman, who has made significant contributions for ten (10) to twenty (20) years, with at least five (5) years of instructional experiences in the fields of engineering, engineering education, engineering technology, or science related to engineering. A maximum of five (5) awards may be presented annually, with at least one per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

Emerging Engineering Educator Award

The Emerging Engineering Educator Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Engineering Education sub-track. This award honors an individual who identifies as a woman, who has made contributions for five (5) to ten (10) years, with at least three (3) years of instructional experiences in the fields of engineering, engineering education, engineering technology, or science related to engineering. A maximum of ten (10) awards may be presented annually, with at least one per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

Award Guide

Use this guide to select the award that is best suited for your nomination.

ACADEMIA, MANAGEMENT, & TECHNICAL TRACK AWARDS

Accomplishments in Special Occupations

APEX AWARDS

Entrepreneur Award

The Entrepreneur Award is an **Apex** level award in the Academia, Management and Technical track and Accomplishments in Special Occupations sub-track. This awards honors an individual who identifies as a woman, who went out on their own to start and/or maintain their own engineering, engineering technology or science related to engineering-based business, and in doing so, serves as a role model to all women who have ever risked financial security for the possibility of uncertain rewards. The entrepreneur has demonstrated a conviction to dreams and a willingness to make them happen. The nominee will be an entrepreneur who is skilled in technical, business planning, administrative, and financial techniques, and excels in business leadership. A maximum of one (1) award may be presented annually.

Resnik Challenger Medal

The Resnik Challenger Medal is an **Apex** level award in the Academia, Management and Technical track and Accomplishments in Special Occupations sub-track. This award was established in 1986 to honor SWE's Dr. Judith A. Resnik, NASA Mission Specialist on the ill-fated Challenger space shuttle flight on January 28, 1986. It is awarded only as merited for visionary contributions to space programs to an individual who identifies as a woman with at least ten (10) years of experience. This award acknowledges a specific engineering breakthrough or achievement that has expanded the horizons of human activities in space. A maximum of one (1) award may be presented annually.

The Achievement Award is an **Apex** level award in the Academia, Management and Technical track and Accomplishments in Academia, Management and Technology sub-track.

OBJECTIVE

- This award is the highest award given by the Society of Women Engineers.
- This award honors an individual who identifies as a woman, who has made significant and progressive technical contributions for at least twenty (20) years in the fields of engineering, engineering education, engineering technology, or science related to engineering. The nominee's academic training may be in either science or engineering.
- A maximum of one (1) award may be presented annually.

QUALIFICATIONS

The nominee must:

- Have at least twenty (20) years of increasingly important engineering experience indicating outstanding competency and achievement by **March 1** ([see Appendix V](#)).

SWE membership is not required.

SELECTION CRITERIA

- **60% Technical Achievements:** Discuss the significance of the achievements cited on behalf of the nominee and on the sustained contributions of the nominee to the fields of engineering, engineering technology, or science related to engineering.
- **30% Education, Publications and Other Activities:** Discuss the educational background and pertinent experience that helped contribute to the technical achievements and/or professional success of the nominee. Discuss any relevant publications, speaking engagements, research, patents, and participation on any industry committees or activities that contributed to the successes of the nominee.
- **10% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in the workplace. Explicitly describe mentoring and/or sponsoring activities. Discuss the nominee's participation in business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

NOMINATION CHECKLIST

[Apply for Achievement Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
 - Biography
 - Professional Headshot Photo
 - Demographic Survey
 - Formal Statement (Maximum 3,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Technical Achievements
 - Education, Publications, and Other Activities
 - Leadership Activities and Community Involvement
 - Conclusion
 - Supporting Letters (4 Letters) Completed by Due Date
 - Resume or Curriculum Vitae

The Suzanne Jenniches Upward Mobility Award is an **Apex** level award in the Academia, Management and Technical track and Accomplishments in Academia, Management and Technology sub-track.

OBJECTIVE

- This award honors an individual who identifies as a woman, who has made outstanding contributions for at least twenty (20) years in the field of engineering, engineering management, engineering education, engineering technology, and/or science related to engineering, and has succeeded in rising within their organization to the level of, at a minimum, general manager or equivalent upper management position. The nominee has created a nurturing environment for other women in the workplace.
- A maximum of one (1) award may be presented annually.

QUALIFICATIONS

The nominee must:

- Have at least twenty (20) years of increasingly important engineering experience indicating outstanding competency and achievement by **March 1** ([see Appendix V](#)).

SWE membership is not required.

SELECTION CRITERIA

- **60% Technical Management Responsibilities and Achievements:** Discuss the significance of the current upper management position and the evidence of the candidate's growth within the organization cited on their behalf, including types of responsibility involved in relevant positions, number of people reporting to particular positions (both direct and indirect), annual fiscal responsibility, number of management levels above and below nominee's level, overall size of employer's organization (sales and employees) and number of other people holding a similar level management responsibility.
- **25% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire their employees to attain high levels of accomplishment and how they have created a nurturing environment for other women in the workplace. Explicitly describe mentoring and/or sponsoring activities. Discuss the nominee's participation in business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.
- **15% Education, Publications, and Other Activities:** Discuss the educational background and pertinent experience that helped contribute to the technical achievements and/or professional success of the nominee. Discuss any relevant publications, speaking engagements, research, patents, and participation on any industry committees or activities that contributed to the successes of the nominee.

NOMINATION CHECKLIST

[Apply for Suzanne Jenniches Upward Mobility Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum Length 3,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Technical Management Responsibilities and Achievements
 - Leadership Activities and Community Involvement
 - Education, Publications, and Other Activities
 - Conclusion
- Supporting Letters (4 Letters) Completed by Due Date
- Resume or Curriculum Vitae

The Prism Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Academia, Management and Technology sub-track.

OBJECTIVE

- This award honors an individual who identifies as a woman, who has made significant contributions for at least fifteen (15) years in engineering, engineering management, engineering education, engineering technology, or science related to engineering. The nominee must have demonstrated a variety of outstanding career leadership activities in a technical field, as well as leadership in professional organizations and the community.
- A maximum of ten (10) awards may be presented annually, with at least one (1) per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

QUALIFICATIONS

The nominee must:

- Have at least fifteen (15) years of experience in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering by **March 1** ([see Appendix V](#)).

SWE membership is not required.

SELECTION CRITERIA

- **60% Professional Achievements:** Discuss the significance of the nominee's professional leadership achievements in the fields of engineering, engineering technology, or science related to engineering. Include details clarifying their roles, what responsibilities they had in these roles, and their contributions to the business, engineering profession, and/or technical outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government, or academia.
- **20% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in the workplace. Explicitly describe mentoring and/or sponsoring activities. Discuss the nominee's participation in business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.
- **20% Education, Publications, and Other Activities:** Discuss the educational background and pertinent experience that helped contribute to the technical achievements and/or professional success of the nominee. Discuss any relevant publications, speaking engagements, research, patents, and participation on any industry committees or activities that contributed to the successes of the nominee.

NOMINATION CHECKLIST

[Apply for Prism Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 3,000 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Professional Achievements
 - Leadership Activities and Community Involvement
 - Education, Publications, and Other Activities
 - Conclusion
- Supporting Letters (4 Letters) Completed by Due Date
- Resume or Curriculum Vitae

The Pathfinder Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Academia, Management and Technology sub-track.

OBJECTIVE

- This award honors an individual who identifies as a woman, who has been actively engaged for ten (10) to fifteen (15) years in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. The nominee must have demonstrated significant professional leadership in a technical field, as well as leadership in professional organizations and the community.
- A maximum of fifteen (15) awards may be presented annually, with at least one (1) per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

QUALIFICATIONS

The nominee must:

- Have ten (10) to fifteen (15) years of experience in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering by **March 1** ([see Appendix V](#)).

SWE membership is not required.

Past recipients of the Emerging Leader Award are not eligible for this award.

SELECTION CRITERIA

- **70% Professional Achievements:** Discuss the significance of the nominee's professional leadership achievements in the fields of engineering, engineering technology, or science related to engineering. Include details clarifying their roles, what responsibilities they had in these roles, and their contributions to the business, engineering profession, and/or technical outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government and/or academia.
- **30% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in the workplace. Explicitly describe mentoring and/or sponsoring activities. Discuss the nominee's participation in business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

NOMINATION CHECKLIST

[Apply for Pathfinder Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 3,000 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Professional Achievements
 - Leadership Activities and Community Involvement
 - Conclusion
- Supporting Letters (4 Letters) Completed by Due Date
- Resume or Curriculum Vitae

*The Trailblazer Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Academia, Management and Technology sub-track.*

OBJECTIVE

- This award honors an individual who identifies as a woman, who has been actively engaged for five (5) to ten (10) years in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. The nominee must have demonstrated outstanding technical performance and/or leadership in a technical field, as well as leadership in professional organizations and the community.
- A maximum of fifteen (15) awards may be presented annually, with at least one (1) per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

QUALIFICATIONS

The nominee must:

- Have five (5) to ten (10) years of experience in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering by **March 1** ([see Appendix V](#)).

SWE membership is not required.

SELECTION CRITERIA

- **70% Professional Achievements:** Discuss the significance of the nominee's professional achievements in the fields of engineering, engineering technology, or science related to engineering. Include details clarifying their roles, what responsibilities they had in these roles, and their contributions to the business, engineering profession, and/or technical outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government and/or academia.
- **30% Leadership Activities and Community Involvement:** Discuss the nominee's participation in business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group. Explicitly describe mentoring activities.

NOMINATION CHECKLIST

[Apply for Trailblazer Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 2,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Professional Achievements
 - Leadership Activities and Community Involvement
 - Conclusion
- Supporting Letters (3 Letters) Completed by Due Date
- Resume or Curriculum Vitae

*The Rising Technical Contributor Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Academia, Management and Technology sub-track.*

OBJECTIVE

- This award honors an individual who identifies as a woman, who has been actively engaged for less than five (5) years in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering as a professional or graduate student. The nominee must have demonstrated outstanding technical performance and/or leadership in a technical field, as well as leadership in professional organizations and the community.
- A maximum of twenty (20) awards will be given annually, with at least one (1) per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

QUALIFICATIONS

The nominee must:

- Have less than five (5) years of experience in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering by **March 1** ([see Appendix V](#)).

SWE membership is not required.

Both graduate students and professionals are eligible for this award.

SELECTION CRITERIA

- **70% Professional Achievements:** Discuss the significance of the nominee's professional technical achievements in the fields of engineering, engineering technology, or science related to engineering. Include details clarifying their roles, what responsibilities they had in these roles, and their contributions to the technical achievements and outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government and/or academia.
- **30% Leadership Activities and Community Involvement:** Discuss the nominee's participation in business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group. Explicitly describe mentoring activities.

NOMINATION CHECKLIST

[Apply for Rising Technical Contributor Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
 - Biography
 - Professional Headshot Photo
 - Demographic Survey
 - Formal Statement (Maximum 2,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Professional Achievements
 - Leadership Activities and Community Involvement
 - Conclusion
 - Supporting Letters (3 Letters) Completed by Due Date
 - Resume or Curriculum Vitae

Distinguished Global Leader Award



The Distinguished Global Leader Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Global Leadership sub-track.

OBJECTIVE

- This award honors an individual who identifies as a woman, who has made a significant contribution as a global leader for at least fifteen (15) years in their engineering, engineering management, engineering education, engineering technology, or science related engineering organization. The nominee has created a nurturing environment for women of different cultures in the workplace, as well as demonstrated leadership in professional organizations and the community.
- A maximum of five (5) awards may be presented annually, with at least one (1) per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

QUALIFICATIONS

The nominee must:

- Have at least fifteen (15) years of Global Leadership experience by **March 1** ([see Appendix II](#)).
- The nominee can be based anywhere in the world.

SWE membership is not required.

No restrictions on total years of experience.

Past Recipients of the Global Leadership Award are not eligible for this award.

SELECTION CRITERIA

- **40% Global Professional Achievements:** Discuss the significance of the nominee's global assignments and/or positions of leading a global team. Describe their roles within the organization, what responsibilities they have had in these roles, the scope of these assignments, and their contributions to the business, engineering profession, and/or technical outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government and/or academia.
- **40% Global Impact on Organization and Employees:** Discuss the nominee's organizational activities to recruit, retain and advance global talent, including women engineers, within their organization. Describe how the nominee promotes diverse thoughts and creates an inclusive and supportive environment for their global team members and organization. Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in the workplace. Explicitly describe coaching, mentoring and/or sponsoring activities.
- **20% Leadership Activities and Community Involvement:** Discuss the nominee's participation in professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

NOMINATION CHECKLIST

[Apply for Distinguished Global Leader Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 3,000 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Global Professional Achievements
 - Global Impact on Organization and Employees
 - Leadership Activities and Community Involvement
 - Conclusion
 - Clearly specify in the formal statement the specific number of years of experience as a global leader.
- Supporting Letters (4 Letters) Completed by Due Date
- Resume or Curriculum Vitae

The Global Leader Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Global Leadership sub-track.

OBJECTIVE

- This award honors an individual who identifies as a woman, who has made a significant contribution as a global leader for ten (10) to fifteen (15) years in their engineering, engineering management, engineering education, engineering technology, or science related engineering organization. The nominee has created a nurturing environment for women of different cultures in the workplace, as well as demonstrated leadership in professional organizations and the community.
- A maximum of five (5) awards may be presented annually, with at least one (1) per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

QUALIFICATIONS

The nominee must:

- Have ten (10) to fifteen (15) years of experience in Global Leadership by **March 1** ([see Appendix II](#)).
- The nominee can be based anywhere in the world.

SWE membership is not required.

No restrictions on total years of experience.

SELECTION CRITERIA

- **40% Global Professional Achievements:** Discuss the significance of the nominee's global assignments and/or positions of leading a global team. Describe their roles within the organization, what responsibilities they have had in these roles, the scope of these assignments, and their contributions to the business, engineering profession, and/or technical outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government and/or academia.
- **40% Global Impact on Organization and Employees:** Discuss the nominee's organizational activities to recruit, retain and advance global talent, including women engineers, within their organization. Describe how the nominee promotes diverse thoughts and creates an inclusive and supportive environment for their global team members and organization. Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in the workplace. Explicitly describe coaching, mentoring and/or sponsoring activities.
- **20% Leadership Activities and Community Involvement:** Discuss the nominee's participation in professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

NOMINATION CHECKLIST

[Apply for Global Leader Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 3,000 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Global Professional Achievements
 - Global Impact on Organization and Employees
 - Leadership Activities and Community Involvement
 - Conclusion
 - Clearly specify in the formal statement the specific number of years of experience as a global leader.
- Supporting Letters (4 Letters) Completed by Due Date
- Resume or Curriculum Vitae

Emerging Global Leader Award



The Emerging Global Leader Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Global Leadership sub-track.

OBJECTIVE

- This award honors an individual who identifies as a woman, who has made a significant contribution as a global leader for five (5) to ten (10) years in their engineering, engineering management, engineering education, engineering technology, or science related engineering organization. The nominee has created a nurturing environment for women of different cultures in the workplace, as well as demonstrated leadership in professional organizations and the community.
- A maximum of five (5) awards may be presented annually, with at least one (1) per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

QUALIFICATIONS

The nominee must:

- Have five (5) to ten (10) years of experience in Global Leadership by **March 1** ([see Appendix II](#)).
- The nominee can be based anywhere in the world.

SWE membership is not required.

No restrictions on total years of experience.

SELECTION CRITERIA

- **40% Global Professional Achievements:** Discuss the significance of the nominee's global assignments and/or positions of leading a global team. Describe their roles within the organization, what responsibilities they have had in these roles, the scope of these assignments, and their contributions to the business, engineering profession, and/or technical outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government and/or academia.
- **40% Global Impact on Organization and Employees:** Discuss the nominee's organizational activities to recruit, retain and advance global talent, including women engineers, within their organization. Describe how the nominee promotes diverse thoughts and creates an inclusive and supportive environment for their global team members and organization. Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in the workplace. Explicitly describe coaching, mentoring and/or sponsoring activities.
- **20% Leadership Activities and Community Involvement:** Discuss the nominee's participation in professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

NOMINATION CHECKLIST

[Apply for Emerging Global Leader Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 2,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Global Professional Achievements
 - Global Impact on Organization and Employees
 - Leadership Activities and Community Involvement
 - Conclusion
- Clearly specify in the formal statement the specific number of years of experience as a global leader.
- Supporting Letters (3 Letters) Completed by Due Date
- Resume or Curriculum Vitae

Distinguished Engineering Educator Award



The Distinguished Engineering Educator Award is an **Apex** level award in the Academia, Management and Technical track and Accomplishments in Engineering Education sub-track.

OBJECTIVE

- This award honors an individual who identifies as a woman, who has made significant contributions for at least twenty (20) years in the fields of engineering, engineering education, engineering technology, or science related to engineering.
- A maximum of three (3) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Have at least twenty (20) years of professional experience, with at least ten (10) years of instructional experience in an engineering, engineering education, engineering technology educational or science related to engineering institute by **March 1** ([see Appendix V](#)).
- Instructional experience can include:
 - Experience as a graduate student may count, so long as it meets the description above.
 - Research instruction counts.

SWE membership is not required.

SELECTION CRITERIA

- **60% Teaching Ability and Ability to Inspire Students:** Discuss the nominee's demonstrated excellence in teaching in the fields of engineering, engineering education, engineering technology, or science related to engineering. Highlight how the nominee has inspired students (role model) to attain high levels of accomplishment.
- **25% Scholarly Work:** Discuss the educational background and pertinent experience that helped contribute to the technical and academic achievements of the nominee. Discuss any relevant publications, research, patents, presentations, participation on any professional committees or activities that contributed to the successes of the nominee.
- **15% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in academia. Explicitly describe mentoring and/or sponsoring activities. Discuss the nominee's participation in campus, business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

NOMINATION CHECKLIST

[Apply for Distinguished Engineering Educator Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 3,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Teaching Ability and Ability to Inspire Students
 - Scholarly Work
 - Leadership Activities and Community Involvement
 - Conclusion
- Supporting Letters (4 Letters) Completed by Due Date
 - At least one (1) letter must come from a current or past student.
- Resume or Curriculum Vitae

The Engineering Educator Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Engineering Education sub-track.

OBJECTIVE

- This award honors an individual who identifies as a woman, who has made significant contributions for ten (10) to twenty (20) years in the fields of engineering, engineering education, engineering technology, or science related to engineering.
- A maximum of five (5) awards may be presented annually, with at least one (1) per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

QUALIFICATIONS

The nominee must:

- Have ten (10) to twenty (20) years of professional experience, with at least five (5) years of instructional experiences in engineering, engineering education, engineering technology educational or science related to engineering by **March 1** ([see Appendix V](#)).
- Instructional experience can include:
 - Experience as a graduate student may count, so long as it meets the description above.
 - Research instruction counts.

SWE membership is not required.

Past recipients of the Emerging Engineering Educator Award before FY24 are not eligible for this award.

SELECTION CRITERIA

- **60% Teaching Ability and Ability to Inspire Students:** Discuss the nominee's demonstrated excellence in teaching in the fields of engineering, engineering education, engineering technology, or science related to engineering. Highlight how the nominee has inspired students (role model) to attain high levels of accomplishment.
- **25% Scholarly Work:** Discuss the educational background and pertinent experience that helped contribute to the technical and academic achievements of the nominee. Discuss any relevant publications, research, patents, presentations, participation on any professional committees or activities that contributed to the successes of the nominee.
- **15% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in academia. Explicitly describe mentoring activities. Discuss the nominee's participation in campus, business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

NOMINATION CHECKLIST

[Apply for Engineering Educator Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 3,000 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Teaching Ability and Ability to Inspire Students
 - Scholarly Work
 - Leadership Activities and Community Involvement
 - Conclusion
- Supporting Letters (4 Letters) Completed by Due Date
 - At least one (1) letter must come from a current or past student.
- Resume or Curriculum Vitae

Emerging Engineering Educator Award



The Emerging Engineering Educator Award is an **Ascent** level award in the Academia, Management and Technical track and Accomplishments in Engineering Education sub-track.

OBJECTIVE

- This award honors an individual who identifies as a woman, who has made contributions for five (5) to ten (10) years to the fields of engineering, engineering education, engineering technology, or science related to engineering.
- A maximum of ten (10) awards may be presented annually, with at least one (1) per SWE Global Region ([see Appendix VII](#)) submitting qualified nominees.

QUALIFICATIONS

The nominee must:

- Have five (5) to ten (10) years of professional experiences, with at least three (3) years of instructional experiences in an engineering, engineering education, engineering technology educational or science related to engineering by **March 1** ([see Appendix V](#)).
- Instructional experience can include:
 - Experience as a graduate student may count, so long as it meets the description above.
 - Research instruction counts.

SWE membership is not required.

SELECTION CRITERIA

- **60% Teaching Ability and Ability to Inspire Students:** Discuss the nominee's demonstrated excellence in teaching in the fields of engineering, engineering education, engineering technology, or science related to engineering. Highlight how the nominee has inspired students (role model) to attain high levels of accomplishment.
- **25% Scholarly Work:** Discuss the educational background and pertinent experience that helped contribute to the technical and academic achievements of the nominee. Discuss any relevant publications, research, patents, presentations, participation on any professional committees or activities that contributed to the successes of the nominee.
- **15% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in academia. Explicitly describe mentoring activities. Discuss the nominee's participation in campus, business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

NOMINATION CHECKLIST

[Apply for Emerging Engineering Educator Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 2,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Teaching Ability and Ability to Inspire Students
 - Scholarly Work
 - Leadership Activities and Community Involvement
 - Conclusion
- Supporting Letters (3 Letters) Completed by Due Date
 - At least one (1) letter must come from a current or past student.
- Resume or Curriculum Vitae

The Entrepreneur Award is an **Apex** level award in the Academia, Management and Technical track.

OBJECTIVE

- This award honors an individual who identifies as a woman, who went out on their own to start and/or maintain their own engineering, engineering technology, or science related to engineering-based business, and in doing so, serves as a role model to all women who have ever risked financial security for the possibility of uncertain rewards. The nominee has demonstrated a conviction to dreams and a willingness to make them happen. The nominee will be an entrepreneur who is skilled in technical, business planning, administrative, and financial techniques, and excels in business leadership. Note: If the nominee has been involved with more than one company in an entrepreneur role, feel free to provide details on all companies.
- A maximum of one (1) award may be presented annually.

QUALIFICATIONS

The nominee must:

- Have had their own business(es) for at least five (5) years, or three (3) years if the business was acquired by **March 1**.
- Have equal stake (with other owners) or more equity in their business, unless publicly owned; if publicly owned then they must have been the founder and still involved in the management of the company.

SWE Membership and specific years of experience are not required for this award.

SELECTION CRITERIA

- **20% What's Your Why (Entrepreneurial Spirit):** Discuss what sparked the establishment of or engagement with the company.
30% Company Background, Role of the Nominee, and Company Vision: Provide the year the company was founded, a general description of the company and the engineering work that the company performs, and how that work is directly tied to the products and/or services sold. Also include the nominee's title and job description or role within the company, including the percentage of the company owned by the nominee. Discuss the management of the business and include the Business/Strategic plan, sales and/or marketing, engineering, and success measures of the company.
- **40% Successes and Challenges:** Discuss areas the nominee has been most successful in addressing. Also discuss any personal or professional obstacles the nominee had to overcome in establishing, maintaining, or growing the business. Include how these obstacles were approached and how they were conquered. Also include the nominee's secrets to success; what makes the company a successful business, what will ensure its future success, and how the nominee contributes to that success.
- **10% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in the workplace. Explicitly describe mentoring and/or sponsorship activities. Discuss the nominee's participation in business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

NOMINATION CHECKLIST

[Apply for Entrepreneur Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 3,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - What's Your Why (Entrepreneurial Spirit)
 - Company Background, Role of the Nominee, Company Vision
 - Successes and Challenges
 - Leadership Activities and Community Involvement
 - Conclusion
- Supporting Letters (4 Letters) Completed by Due Date
 - At least one (1) letter must be from suppliers or customers to the business.
- Resume or Curriculum Vitae

QUESTIONS: AWARDS@SWE.ORG

Revised: January 03, 2024

The Resnik Challenger Medal is an **Apex** level award in the Academia, Management and Technical track. The Resnik Challenger Medal was established in 1986 to honor SWE's Dr. Judith A. Resnik, NASA Mission Specialist on the ill-fated Challenger space shuttle flight on January 28, 1986.

OBJECTIVE

- This award honors an individual who identifies as a woman, who has changed the space industry and personally contributed innovative technology verified by flight experience. The nominee's contribution(s) will be recognized - even if only by a small sub-discipline of the space industry - through future decades as having created milestones in the development of space as a resource for all humankind.
- A maximum of one (1) award may be presented annually.

QUALIFICATIONS

The nominee must:

- Have at least ten (10) years of experience in aeronautics, astronautics, systems, subsystems, electronics, structures, thermal characteristics, space medicine, infrastructure definition and development, or any other applicable space-related field by **March 1** ([see Appendix V](#)).

SWE membership is not required.

SELECTION CRITERIA

- **25% Space Industry Breakthrough/Achievement:** Discuss the engineering breakthrough or achievement that was enabled, in full or in part, by the personal technical contribution(s) of the nominee. Describe the unique characteristics and impact of the breakthrough. Include the launch date(s) for operations that demonstrated the breakthrough in space. Detail the outcome of the operations.
- **50% Personal Technical Contribution:** Discuss the nominee's personal technical (not management) contributions to the engineering breakthrough or achievement. Describe how the nominee's contribution(s) impacted the success of the breakthrough.
 - Highlight the innovative aspect(s) of the contribution(s). Identify a specific launch date or dates for a mission that demonstrated the nominee's technical contribution(s) in space.
 - Include evidence, as available, that the nominee made significant personal technical contributions (such a U.S. patent where the nominee is named as an inventor, a corporate trade secret, publication authorship, or peer recognition, etc.) Eligible technical contributions need not be newsworthy or highly visible as long as they enabled improved system performance or capabilities.
- **25% Impact on the Future:** Describe the capabilities and/or improvements available to the space industry in the future because of the nominee's personal technical innovation(s). Discuss any expectations for the nominee's contribution(s) to be incorporated into the future design and/or operations of spacecraft, space systems, and/or commercial development in space.

NOMINATION CHECKLIST

[Apply for Resnik Challenger Medal](#)

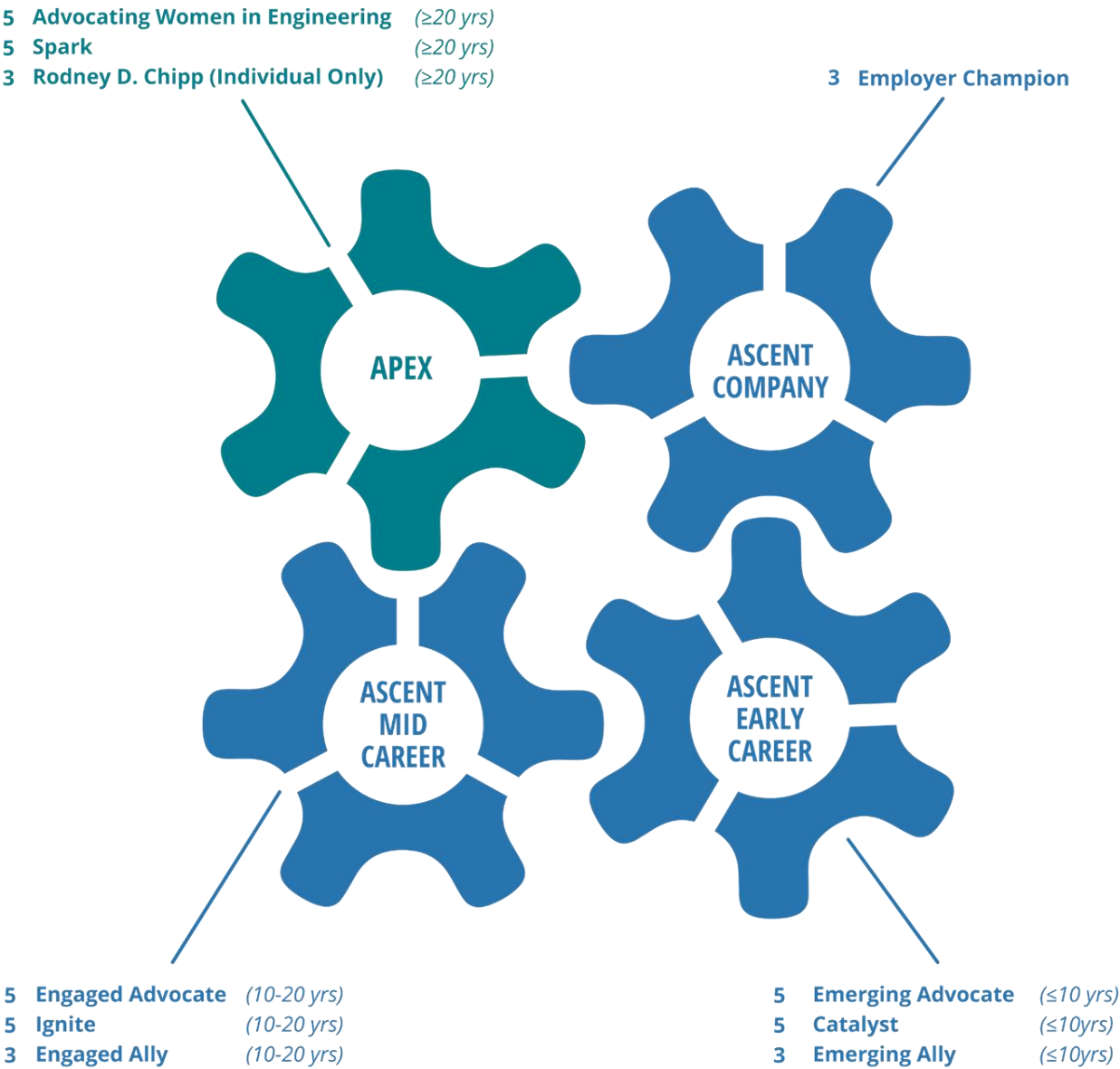
- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 3,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Space Industry Breakthrough/Achievement
 - Personal Technical Contribution
 - Impact on the Future
 - Conclusion
- Supporting Letters (4 Letters) Completed by Due Date
- Resume or Curriculum Vitae

QUESTIONS: AWARDS@SWE.ORG

Revised: January 03, 2024

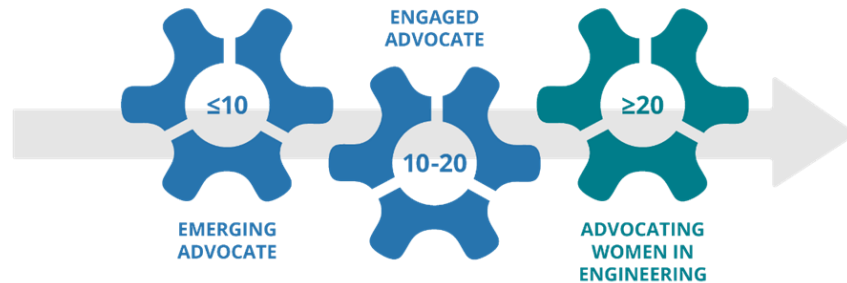
Use this guide to select the award that is best suited for your nomination.

Advocacy Track Awards

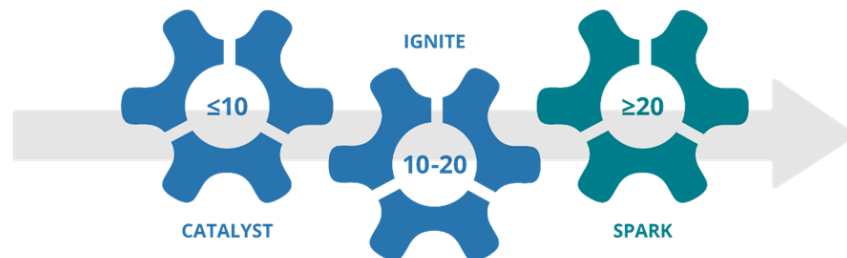


Award Progressions – Advocacy

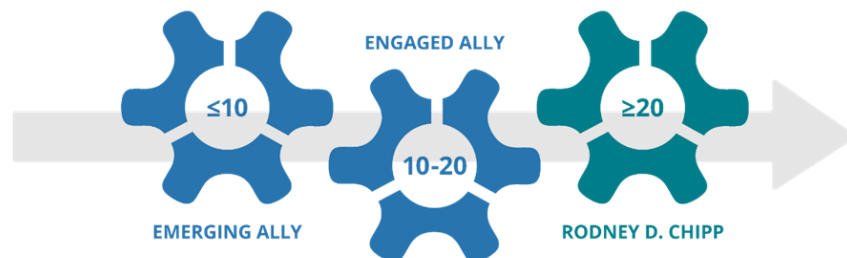
ACCOMPLISHMENTS IN ADVOCACY FOR WOMEN IN ENGINEERING



ACCOMPLISHMENTS IN MENTORING



ACCOMPLISHMENTS AS MEN ALLIES FOR WOMEN IN ENGINEERING



ACCOMPLISHMENTS AS AN EMPLOYER



Award Guide

Use this guide to select the award that is best suited for your nomination.

ADVOCACY TRACK AWARDS

Accomplishments in Advocacy for Women in Engineering

APEX AWARD

Advocating Women in Engineering Award

The Advocating Women in Engineering Award is an **Apex** level award in the Advocacy track and Accomplishments in Advocacy for Women in Engineering sub-track. This award honors an individual who has demonstrated professional excellence for at least twenty (20) years in engineering, engineering management, engineering education, engineering technology, or science related to engineering and has proven to be an advocate of women in engineering. The nominee must be in a position of influence within their current organization and/or community and have demonstrated passion in supporting women in engineering and [SWE's Mission](#). A maximum of five (5) awards may be presented annually.

ASCENT AWARDS

Engaged Advocate Award

The Engaged Advocate is an **Ascent** level award in the Advocacy track and Accomplishments in Advocacy for Women in Engineering sub-track. This award honors an individual who has demonstrated professional excellence for ten (10) to twenty (20) years in engineering, engineering management, engineering education, engineering technology, or science related to engineering and has proven to be an advocate of women in engineering. The nominee must be in a position of influence within their current organization and/or community and have demonstrated passion in supporting women in engineering and [SWE's Mission](#). A maximum of five (5) awards may be presented annually.

Emerging Advocate Award

The Emerging Advocate is an **Ascent** level award in the Advocacy track and Accomplishments in Advocacy for Women in Engineering sub-track. This award honors an individual who has demonstrated professional excellence for less than ten (10) years in engineering, engineering management, engineering education, engineering technology, or science related to engineering and has proven to be an advocate of women in engineering. The nominee must be in a position of influence within their current organization and/or community and have demonstrated passion in supporting women in engineering and [SWE's Mission](#). A maximum of five (5) awards may be presented annually.

Accomplishments in Mentoring

APEX AWARD

Spark Award

The Spark Award is an **Apex** level award in the Advocacy track and Accomplishments in Mentoring sub-track. This award honors an individual who has contributed to the advancement of women by mentoring those around them. The nominee will have made a difference in the lives of many by affecting women at a variety of levels ranging from primary and secondary schools through more senior levels in relation to their position. The nominee must have at least twenty (20) years of experience in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. A maximum of five (5) awards may be presented annually.

ASCENT AWARDS

Ignite Award

The Ignite Award is an **Ascent** level award in the Advocacy track and Accomplishments in Mentoring sub-track. This award honors an individual who has contributed to the advancement of women by mentoring those around them. The nominee will have made a difference in the lives of many by affecting women at a variety of levels ranging from primary and secondary schools through more senior levels in relation to their position. The nominee must have ten (10) to twenty (20) years of experience in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. A maximum of five (5) awards may be presented annually.

Award Guide

Use this guide to select the award that is best suited for your nomination.

ADVOCACY TRACK AWARDS

Accomplishments in Mentoring (Continued)

ASCENT AWARDS (Continued)

Catalyst Award

The Catalyst Award is an **Ascent** level award in the Advocacy track and Accomplishments in Mentoring sub-track. This award honors an individual who has contributed to the advancement of women by mentoring those around them. The nominee will have made a difference in the lives of many by affecting women at a variety of levels ranging from primary and secondary schools through more senior levels in relation to their position. The nominee must have less than ten (10) years of experience in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. A maximum of five (5) awards may be presented annually.

Accomplishments as Men Allies for Women in Engineering

APEX AWARD

Rodney D. Chipp Memorial Award

The Rodney D. Chipp Memorial Award is an **Apex** level award in the Advocacy track and Accomplishments as Men Allies for Women in Engineering sub-track. This award honors an individual who identifies as a man, who has contributed significantly for at least twenty (20) years to the acceptance and advancement of women in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. The nominee may have increased the recruitment, hiring, promotion, or retention of women engineers or women engineering students. The nominee may also have encouraged, sponsored, developed professional training/development programs, and created a supportive environment for women engineers in the workplace or women engineering students in a college or university. A maximum of three (3) awards may be presented annually.

ASCENT AWARDS

Engaged Ally Award

The Engaged Ally Award is an **Ascent** level award in the Advocacy track and Accomplishments as Men Allies for Women in Engineering sub-track. This award honors an individual who identifies as a man, who has contributed significantly for ten (10) to twenty (20) years to the acceptance and advancement of women in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. The nominee may have increased the recruitment, hiring, promotion, or retention of women engineers or women engineering students. The nominee may also have encouraged, sponsored, developed professional training/development programs, and created a supportive environment for women engineers in the workplace or women engineering students in a college or university. A maximum of three (3) awards may be presented annually.

Emerging Ally Award

The Emerging Ally Award is an **Ascent** level award in the Advocacy track and Accomplishments as Men Allies for Women in Engineering sub-track. This award honors an individual who identifies as a man, who has contributed significantly for less than ten (10) years to the acceptance and advancement of women in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. The nominee may have increased the recruitment, hiring, promotion, or retention of women engineers or women engineering students. The nominee may also have encouraged, sponsored, developed professional training/development programs, and created a supportive environment for women engineers in the workplace or women engineering students in a college or university. A maximum of three (3) awards may be presented annually.

Accomplishments as an Employer

ASCENT AWARD

Employer Champion Award

The Employer Champion Award is an **Ascent** level award in the Advocacy track and Accomplishments as an Employer sub-track. This award honors an employer that has contributed significantly to the acceptance and advancement of women in the fields of engineering, engineering education, engineering technology, or science related to engineering. The employer may have increased the recruitment, hiring, promotion, or retention of women engineers or women engineering students. The employer may also have developed professional training/development programs and created a supportive environment for women engineers in the workplace or women engineering students in a college or university. A maximum of three (3) awards may be presented annually.

Advocating Women in Engineering Award



The Advocating Women in Engineering Award is an **Apex** level award in the Advocacy track and Accomplishments in Advocacy for Women in Engineering sub-track.

OBJECTIVE

- This award honors an individual who has demonstrated professional excellence for at least twenty (20) years in engineering, engineering management, engineering education, engineering technology, or science related to engineering and has proven to be an advocate of women in engineering. The nominee must be in a position of influence within their current organization and/or community and have demonstrated passion in supporting women in engineering and [SWE's Mission](#).
- A maximum of five (5) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Have at least twenty (20) years of experience in engineering, engineering management, engineering education, engineering technology, or science related to engineering **March 1** ([see Appendix V](#)).

SWE membership is not required.

SELECTION CRITERIA

- **30% Advocacy to Empower Women Engineers:** Discuss the nominee's activities and significance in empowering women engineers in their organizations and/or in the community. Examples may include, but not limited to:
 - Mentoring, coaching, and/or sponsoring women or girls,
 - Activities and metrics supporting recruitment, retention of women, and/or advancement of work,
 - Leading and/or sponsoring women's groups,
 - Championing policy changes, programs, initiatives, and/or events to empower women.
- **30% Advocacy to Demonstrate the Value of Diversity:** Discuss the nominee's activities and significance in demonstrating the value of diversity, equity, inclusion, and belonging (DEI&B) in their organizations and/or in the community. Examples may include, but are not limited to:
 - Leading and/or sponsoring DEI&B teams,
 - Championing policy changes, programs, initiatives, and/or events to promote DEI&B,
 - Contributions to SWE's partner organizations.
- **20% Advocacy to Expand the Image of Engineering:** Discuss the nominee's activities and significance in expanding the image of engineering. Include how the nominee has informed their organizations, the engineering profession, and/or the public regarding women's contributions to the fields of engineering, engineering technology, or science related to engineering. Examples may include, but are not limited to:
 - Sharing women engineers' contributions to the engineering field and society,
 - K-12, collegiate, and/or community outreach,
 - Public speaking and/or publications expanding the image of engineering, etc.
- **20% Professional Achievements:** Discuss the nominee's professional achievements in the fields of engineering, engineering education, engineering technology, or science related to engineering. Include details clarifying their roles, what responsibilities they had in these roles, and their contributions to the business, engineering profession, and/or technical outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government, or academia. Discuss how the nominee's professional achievements have furthered [SWE's Mission](#).

NOMINATION CHECKLIST

[Apply for Advocating Women in Engineering Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey

QUESTIONS: AWARDS@SWE.ORG

Revised: January 03, 2024

- **Formal Statement (Maximum 3,500 words)**
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Advocacy to Empower Women Engineers
 - Advocacy to Demonstrate the Value of DEI&B
 - Advocacy to Expand the Image of Engineering
 - Professional Achievements
 - Conclusion
- **Supporting Letters (4 Letters) Completed by Due Date**
 - At least one (1) letter must come from a person/organization that benefited from the nominee's activities.
- **Resume or Curriculum Vitae**

The Engaged Advocate is an **Ascent** level award in the Advocacy track and Accomplishments in Advocacy for Women in Engineering sub-track.

OBJECTIVE

- This award honors an individual who has demonstrated professional excellence for ten (10) to twenty (20) years in engineering, engineering management, engineering education, engineering technology, or science related to engineering and has proven to be an advocate of women in engineering. The nominee must be in a position of influence within their current organization and/or community and have demonstrated passion in supporting women in engineering and [SWE's Mission](#).
- A maximum of five (5) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Have ten (10) to twenty (20) years of experience in engineering, engineering management, engineering education, engineering technology, or science related to engineering **March 1** ([see Appendix V](#)).

SWE membership is not required.

SELECTION CRITERIA

- **30% Advocacy to Empower Women Engineers:** Discuss the nominee's activities and significance in empowering women engineers in their organizations and/or in the community. Examples may include, but not limited to:
 - Mentoring, coaching, and/or sponsoring women or girls,
 - Activities and metrics supporting recruitment, retention of women, and/or advancement of work,
 - Leading and/or participating in women's groups,
 - Championing policy changes, programs, initiatives, and/or events to empower women.
- **30% Advocacy to Demonstrate the Value of DEI&B:** Discuss the nominee's activities and significance in demonstrating the value of diversity, equity, inclusion, and belonging (DEI&B) in their organizations and/or in the community. Examples may include, but are not limited to:
 - Leading and/or participating in DEI&B teams,
 - Championing policy changes, programs, initiatives, and/or events to promote DEI&B,
 - Contributions to SWE's partner organizations.
- **20% Advocacy to Expand the Image of Engineering:** Discuss the nominee's activities and significance in expanding the image of engineering. Include how the nominee has informed their organizations, the engineering profession, and/or the public regarding women's contributions to the fields of engineering, engineering technology, or science related to engineering. Examples may include, but are not limited to:
 - Sharing women engineers' contributions to the engineering field and society,
 - K-12, collegiate, and/or community outreach,
 - Public speaking and/or publications expanding the image of engineering, etc.
- **20% Professional Achievements:** Discuss the nominee's professional achievements in the fields of engineering, engineering education, engineering technology, or science related to engineering. Include details clarifying their roles, what responsibilities they had in these roles, and their contributions to the business, engineering profession, and/or technical outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government, or academia. Discuss how the nominee's professional achievements have furthered [SWE's Mission](#).

NOMINATION CHECKLIST

[Apply for Engaged Advocate Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey

- **Formal Statement (Maximum 3,000 words)**

- Include the following sections with clearly identifiable section headers:

- Introduction
- Advocacy to Empower Women Engineers
- Advocacy to Demonstrate the Value of DEI&B
- Advocacy to Expand the Image of Engineering
- Professional Achievements
- Conclusion

- **Supporting Letters (4 Letters) Completed by Due Date**

- At least one (1) letter must come from a person/organization that benefited from the nominee's activities.

Resume or Curriculum Vitae

The Emerging Advocate is an **Ascent** level award in the Advocacy track and Accomplishments in Advocacy for Women in Engineering sub-track.

OBJECTIVE

- This award honors an individual who has demonstrated professional excellence for less than ten (10) years in engineering, engineering management, engineering education, engineering technology, or science related to engineering and has proven to be an advocate of women in engineering. The nominee must be in a position of influence within their current organization and/or community and have demonstrated passion in supporting women in engineering and [SWE's Mission](#).
- A maximum of five (5) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Have less than ten (10) years of experience in engineering, engineering management, engineering education, engineering technology, or science related to engineering **March 1** ([see Appendix V](#)).

SWE membership is not required.

SELECTION CRITERIA

- **30% Advocacy to Empower Women Engineers:** Discuss the nominee's activities and significance in empowering women engineers in their organizations and/or in the community. Examples may include, but not limited to:
 - Mentoring, coaching, and/or sponsoring women or girls,
 - Activities and metrics supporting recruitment, retention of women, and/or advancement of work,
 - Leading and/or participating in women's groups,
 - Championing policy changes, programs, initiatives, and/or events to empower women.
- **30% Advocacy to Demonstrate the Value of DEI&B:** Discuss the nominee's activities and significance in demonstrating the value of diversity, equity, inclusion, and belonging (DEI&B) in their organizations and/or in the community. Examples may include, but are not limited to:
 - Leading and/or participating in DEI&B teams,
 - Championing policy changes, programs, initiatives, and/or events to promote DEI&B,
 - Contributions to SWE's partner organizations.
- **20% Advocacy to Expand the Image of Engineering:** Discuss the nominee's activities and significance in expanding the image of engineering. Include how the nominee has informed their organizations, the engineering profession, and/or the public regarding women's contributions to the fields of engineering, engineering technology, or science related to engineering. Examples may include, but are not limited to:
 - Sharing women engineers' contributions to the engineering field and society,
 - K-12, collegiate, and/or community outreach,
 - Public speaking and/or publications expanding the image of engineering, etc.
- **20% Professional Achievements:** Discuss the nominee's professional achievements in the fields of engineering, engineering education, engineering technology, or science related to engineering. Include details clarifying their roles, what responsibilities they had in these roles, and their contributions to the business, engineering profession, and/or technical outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government, or academia. Discuss how the nominee's professional achievements have furthered [SWE's Mission](#).

NOMINATION CHECKLIST

[Apply for Emerging Advocate Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey

- **Formal Statement (Maximum 2,500 words)**

- Include the following sections with clearly identifiable section headers:

- Introduction
- Advocacy to Empower Women Engineers
- Advocacy to Demonstrate the Value of DEI&B
- Advocacy to Expand the Image of Engineering
- Professional Achievements
- Conclusion

- **Supporting Letters (3 Letters) Completed by Due Date**

- At least one (1) letter must come from a person/organization that benefited from the nominee's activities.

Resume or Curriculum Vitae

The Spark Award is an **Apex** level award in the Advocacy track and Accomplishments in Mentoring sub-track.

OBJECTIVE

- This award honors an individual who has contributed to the advancement of women by mentoring those around them. The nominee will have made a difference in the lives of many by affecting women at a variety of levels ranging from primary and secondary schools through more senior levels in relation to their position.
- A maximum of five (5) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Have at least twenty (20) years of experience in engineering, engineering management, engineering education, engineering technology, or science related to engineering **March 1** ([see Appendix V](#)).

SWE membership is not required.

SELECTION CRITERIA

- **70% Impact on Women Engineers:** Discuss and provide evidence of the accomplishments and impacts of the nominee's activities and their significance in mentoring. Describe how the nominee serves as a mentor to those around them, including the variety of mentees' experience level and setting and the longevity of the relationships.
- **20% Successes and Challenges:** Discuss success stories and challenges the nominee had to overcome in establishing mentoring relationships and maintaining them. Provide any personal anecdotes and information pertinent to the establishment of mentoring relationships.
- **10% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment. Explicitly describe mentoring and/or sponsoring activities. Discuss the nominee's participation in business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

NOMINATION CHECKLIST

[Apply for Spark Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- **Formal Statement (Maximum 3,500 words)**
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Impact on Women Engineers
 - Successes and Challenges
 - Leadership Activities and Community Involvement
 - Conclusion
- **Supporting Letters (4 Letters) Completed by Due Date**
 - At least one (1) letter must come from a mentee of the nominee.
- **Resume or Curriculum Vitae**

The Ignite Award is an **Ascent** level award in the Advocacy track and Accomplishments in Mentoring sub-track.

OBJECTIVE

- This award honors an individual who has contributed to the advancement of women by mentoring those around them. The nominee will have made a difference in the lives of many by affecting women at a variety of levels ranging from primary and secondary schools through more senior levels in relation to their position.
- A maximum of five (5) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Have ten (10) to twenty (20) years of experience in engineering, engineering management, engineering education, engineering technology, or science related to engineering **March 1** ([see Appendix V](#)).

SWE membership is not required.

SELECTION CRITERIA

- **70% Impact on Women Engineers:** Discuss and provide evidence of the accomplishments and impacts of the nominee's activities and their significance in mentoring. Describe how the nominee serves as a mentor to those around them, including the variety of mentees' experience level and setting and the longevity of the relationships, as well as providing input to mentors as a mentee.
- **20% Successes and Challenges:** Discuss success stories and challenges the nominee had to overcome in establishing mentoring relationships and maintaining them. Provide any personal anecdotes and information pertinent to the establishment of mentoring relationships.
- **10% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment. Explicitly describe mentoring and/or sponsoring activities. Discuss the nominee's participation in business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

NOMINATION CHECKLIST

[Apply for Ignite Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- **Formal Statement (Maximum 3,000 words)**
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Impact on Women Engineers
 - Successes and Challenges
 - Leadership Activities and Community Involvement
 - Conclusion
- **Supporting Letters (4 Letters) Completed by Due Date**
 - At least one (1) letter must come from a mentee of the nominee.
- **Resume or Curriculum Vitae**

The Catalyst Award is an **Ascent** level award in the Advocacy track and Accomplishments in Mentoring sub-track.

OBJECTIVE

- This award honors an individual who has contributed to the advancement of women by mentoring those around them. The nominee will have made a difference in the lives of many by affecting women at a variety of levels ranging from primary and secondary schools through more senior levels in relation to their position.
- A maximum of five (5) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Have less than ten (10) years of experience in engineering, engineering management, engineering education, engineering technology, or science related to engineering **March 1** ([see Appendix V](#)).

SWE membership is not required.

SELECTION CRITERIA

- **70% Impact on Women Engineers:** Discuss and provide evidence of the accomplishments and impacts of the nominee's activities and their significance in mentoring. Describe how the nominee serves as a mentor to those around them, including the variety of mentees' experience level and setting and the longevity of the relationships, as well as providing input to mentors as a mentee.
- **20% Successes and Challenges:** Discuss success stories and challenges the nominee had to overcome in establishing mentoring relationships and maintaining them. Provide any personal anecdotes and information pertinent to the establishment of mentoring relationships. Include any reverse mentoring relationships that were significantly beneficial to the nominee's mentors.
- **10% Leadership Activities and Community Involvement:** Discuss the nominee's participation in business, professional, collegiate, technical, community, and/or civic organizations. Discuss any leadership activities where the nominee served as a role model to inspire others to participate and gain leadership experience. Explicitly describe mentoring activities.

NOMINATION CHECKLIST

[Apply for Catalyst Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 2,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Impact on Women Engineers
 - Successes and Challenges
 - Leadership Activities and Community Involvement
 - Conclusion
- Supporting Letters (3 Letters) Completed by Due Date
 - At least one letter must come from a mentee of the nominee.
- Resume or Curriculum Vitae

Rodney D. Chipp Memorial Award



The Rodney D. Chipp Memorial Award is an **Apex** level award in the Advocacy track and Accomplishments as Men Allies for Women in Engineering sub-track.

OBJECTIVE

- This award honors an individual who identifies as a man, who has contributed significantly for at least twenty (20) years to the acceptance and advancement of women in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. The nominee may have increased the recruitment, hiring, promotion, or retention of women engineers or women engineering students. The nominee may also have encouraged, sponsored, developed professional training/development programs, and created a supportive environment for women engineers in the workplace or women engineering students in a college or university.
- A maximum of three (3) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Have at least twenty (20) years of experience as an ally advancing and supporting women in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering **March 1** ([see Appendix III](#)).

SWE membership is not required.

SELECTION CRITERIA

- **45% Advancement of Women:** Discuss the nominee's contribution to advance women in engineering. In particular, discuss the nominee's personal contribution and how it has impacted outreach to women students, recruitment, acceptance, advancement, and/or retention of women in engineering, engineering education, or engineering technology. Discuss nominee's efforts to advance women and students in their community and to increase diversity in the engineering or engineering technology professions. Contributions can be in industry, academia, government, or community organizations, as well as in K-12 education.
- **45% Program Development:** Discuss the specific program(s) developed under the nominee's direction to recruit, support, promote and retain women in engineering. Include the goals and scope of the initiative(s) as well as target audiences, such as entry level, mid-level, senior level, all employees, interns, universities, K-12 students, or the community. Include statistics on participation and results.
- **10% Professional Achievements:** Discuss the nominee's work experience and professional activities as they relate to the award, highlighting support for acceptance, recruitment, promotion, and retention of women in engineering, engineering education, or engineering technology fields. Provide examples where the nominee has demonstrated the value of diversity, expanded the image of women in engineering, and served as an ally for women in engineering, engineering education, or engineering technology.

NOMINATION CHECKLIST

[Apply for Rodney D. Chipp Memorial Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum Length: 3,500 words)
 - • Include the following sections with clearly identifiable section headers:
 - Introduction
 - Advancement of Women
 - Program Development
 - Professional Achievements
 - Conclusion
- Supporting Letters (4 Letters) Completed by Due Date
- Resume or Curriculum Vitae

QUESTIONS: AWARDS@SWE.ORG

Revised: January 03, 2024

The Engaged Ally Award is an **Ascent** level award in the Advocacy track and Accomplishments as Men Allies for Women in Engineering sub-track.

OBJECTIVE

- This award honors an individual who identifies as a man, who has contributed significantly for ten (10) to twenty (20) years to the acceptance and advancement of women in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. The nominee may have increased the recruitment, hiring, promotion, or retention of women engineers or women engineering students. The nominee may also have encouraged, sponsored, developed professional training/development programs, and created a supportive environment for women engineers in the workplace or women engineering students in a college or university.
- A maximum of three (3) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Have ten (10) to twenty (20) years of experience as an ally advancing and supporting women in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering **March 1** ([see Appendix III](#)).

SWE membership is not required.

SELECTION CRITERIA

- **45% Advancement of Women:** Discuss the nominee's contribution to advance women in engineering. In particular, discuss the nominee's personal contribution and how it has impacted outreach to women students, recruitment, acceptance, advancement, and/or retention of women in engineering, engineering education, or engineering technology. Discuss nominee's efforts to advance women and students in their community and to increase diversity in the engineering or engineering technology professions. Contributions can be in industry, academia, government, or community organizations, as well as in K-12 education.
- **45% Program Development:** Discuss the specific program(s) developed under the nominee's direction to recruit, support, promote and retain women in engineering. Include the goals and scope of the initiative(s) as well as target audiences, such as entry level, mid-level, senior level, all employees, interns, universities, K-12 students, or the community. Include statistics on participation and results.
- **10% Professional Achievements:** Discuss the nominee's work experience and professional activities as they relate to the award, highlighting support for acceptance, recruitment, promotion, and retention of women in engineering, engineering education, or engineering technology fields. Provide examples where the nominee has demonstrated the value of diversity, expanded the image of women in engineering, and served as an ally for women in engineering, engineering education, or engineering technology.

NOMINATION CHECKLIST

[Apply for Engaged Ally Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum Length: 3,000 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Advancement of Women
 - Program Development
 - Professional Achievements
 - Conclusion
- Supporting Letters (4 Letters) Completed by Due Date
- Resume or Curriculum Vitae

QUESTIONS: AWARDS@SWE.ORG

Revised: January 03, 2024

The Emerging Ally Award is an **Ascent** level award in the Advocacy track and Accomplishments as Men Allies for Women in Engineering sub-track.

OBJECTIVE

- This award honors an individual who identifies as a man, who has contributed significantly for less than ten (10) years to the acceptance and advancement of women in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. The nominee may have increased the recruitment, hiring, promotion, or retention of women engineers or women engineering students. The nominee may also have encouraged, sponsored, developed professional training/development programs, and created a supportive environment for women engineers in the workplace or women engineering students in a college or university.
- A maximum of three (3) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Have less than ten (10) years of experience as an ally advancing and supporting women in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering **March 1** ([see Appendix III](#)).

SWE membership is not required.

SELECTION CRITERIA

- **45% Advancement of Women:** Discuss the nominee's contribution to advance women in engineering. In particular, discuss the nominee's personal contribution and how it has impacted outreach to women students, recruitment, acceptance, advancement, and/or retention of women in engineering, engineering education, or engineering technology. Discuss nominee's efforts to advance women and students in their community and to increase diversity in the engineering or engineering technology professions. Contributions can be in industry, academia, government, or community organizations, as well as in K-12 education.
- **45% Program Development:** Discuss the specific program(s) developed under the nominee's direction to recruit, support, promote and retain women in engineering. Include the goals and scope of the initiative(s) as well as target audiences, such as entry level, mid-level, senior level, all employees, interns, universities, K-12 students, or the community. Include statistics on participation and results.
- **10% Professional Achievements:** Discuss the nominee's work experience and professional activities as they relate to the award, highlighting support for acceptance, recruitment, promotion, and retention of women in engineering, engineering education, or engineering technology fields. Provide examples where the nominee has demonstrated the value of diversity, expanded the image of women in engineering, and served as an ally for women in engineering, engineering education, or engineering technology.

NOMINATION CHECKLIST

[Apply for Emerging Ally Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum Length: 2,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Advancement of Women
 - Program Development
 - Professional Achievements
 - Conclusion
- Supporting Letters (3 Letters) Completed by Due Date
- Resume or Curriculum Vitae

QUESTIONS: AWARDS@SWE.ORG

Revised: January 03, 2024

The Employer Champion Award is an **Ascent** level award in the Advocacy track and Accomplishments as an Employer sub-track.

OBJECTIVE

- This award honors an employer that has contributed significantly to the acceptance and advancement of women in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. The employer may have increased the recruitment, hiring, promotion, or retention of women engineers or women engineering students. The employer may also have developed professional training/development programs and created a supportive environment for women engineers in the workplace or women engineering students in a college or university.
- *A maximum of three (3) awards may be presented annually.*

QUALIFICATIONS

The nominee must:

- Be an employer

SWE membership is not required.

Participation in SWE's Corporate Partnership Council, India Corporate Council, and/or European Corporate Council is not required.

Past recipients of the Rodney D. Chipp Memorial (Company) Award are not eligible for this award.

SELECTION CRITERIA

Where applicable, provide metrics demonstrating how the employer and/or program(s) have contributed to the advancement of women engineers or women engineering students.

- **45% Advancement of Women:** Discuss the contributions of the employer to advancing women in engineering, engineering education, or engineering technology, including initiatives to make the employment culture more welcoming to women. Discuss how these efforts have impacted the recruitment, acceptance, advancement, and/or retention of women in engineering, engineering education or engineering technology.
- **45% Program Development:** Discuss the specific program(s) developed within the organization including goals and scope of the initiative(s) and target audiences, such as entry level, mid-level, senior level, and/or all employees. Include statistics on participation and results. Discuss employee participation in student or professional groups and in programs geared toward promoting women in the engineering workforce
- **10% Diversity of Employees or Students:** Provide metrics on the current diversity of engineering employees or students and to demonstrate improvements and growth in diversity. Discuss the methods used to recruit, promote, and retain a diverse workforce or student body, focusing on women engineers and women engineering students.

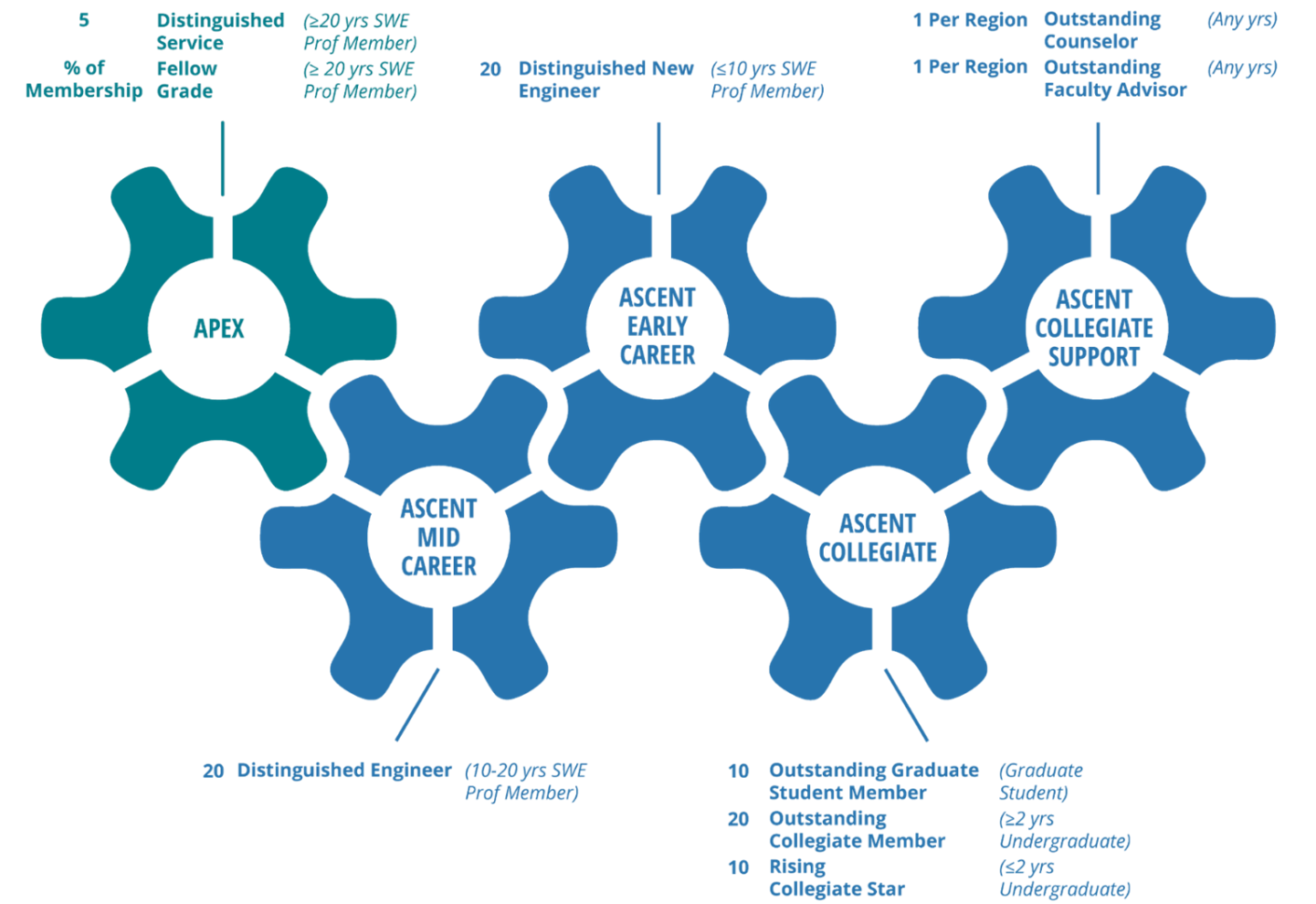
NOMINATION CHECKLIST

[Apply for Employer Champion Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Organization History
- Organization Logo
- Demographic Survey
- Formal Statement (Maximum Length: 2,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Advancement of Women
 - Program Development
 - Diversity of Employees or Students
 - Conclusion
- Supporting Letters (3 Letters) Completed by Due Date

Use this guide to select the award that is best suited for your nomination.

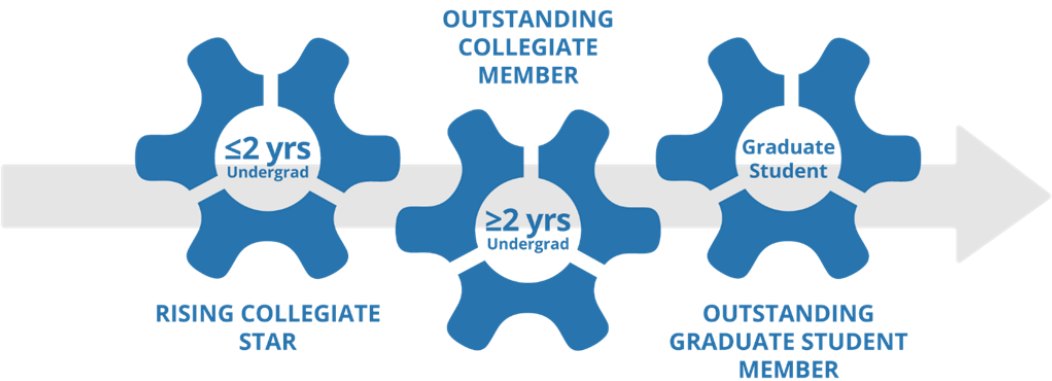
SWE Track Awards



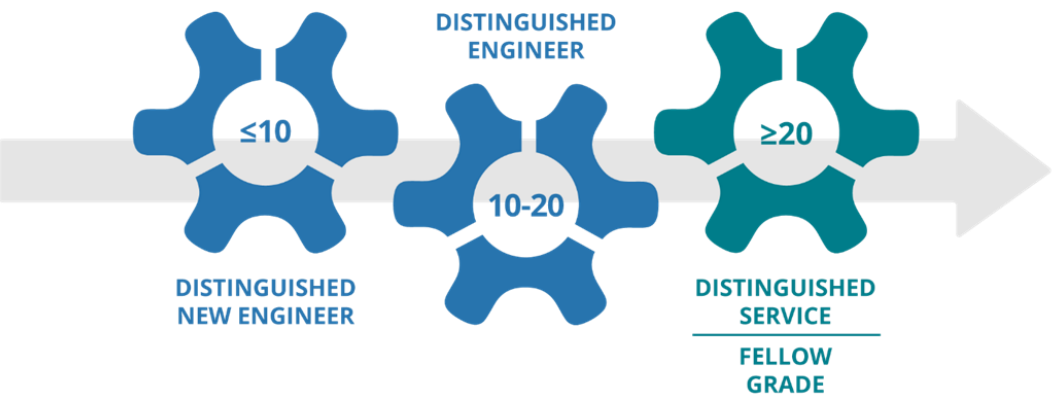
Use this guide to select the award that is best suited for your nomination.

Award Progressions – SWE

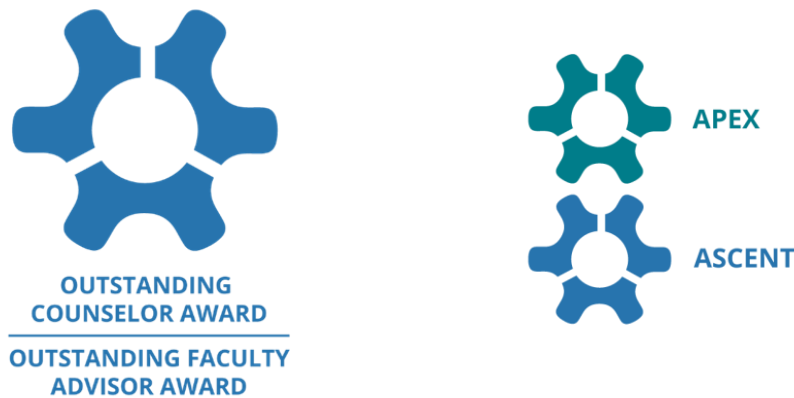
ACCOMPLISHMENTS IN SWE:
COLLEGIATE MEMBERSHIP



ACCOMPLISHMENTS IN SWE:
PROFESSIONAL MEMBERSHIP



ACCOMPLISHMENTS IN COLLEGIATE SUPPORT



Award Guide

Use this guide to select the award that is best suited for your nomination.

SWE TRACK AWARDS

Accomplishments in SWE (Professional Members)

APEX AWARDS

Distinguished Service Award

The Distinguished Service Award is an **Apex** level award in the SWE track and Accomplishments in SWE (Professional Members) sub-track. This award honors a SWE member with at least twenty (20) years as a professional SWE member and experience in engineering, engineering management, engineering education, engineering technology, or science related to engineering who has made significant contributions to the Society of Women Engineers at any level of the Society. A maximum of five (5) awards may be presented annually.

Fellow Grade

The Fellow Grade is recognized as **Apex** level in the SWE track and Accomplishments in SWE (Professional Members) sub-track. The Fellow Grade honors a SWE member with at least twenty (20) years as a professional SWE member and who has achieved professional excellence, while also making significant and long-term contributions towards advancing the [mission, objectives, and goals](#) of the Society. The nominee will have contributed significantly to the public's awareness of engineering as a profession for women, and informing employers, the profession, and the public of women's contributions to the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. The maximum number that may be granted each year is based on membership statistics.

ASCENT AWARDS

Distinguished Engineer Award

The Distinguished Engineer Award is an **Ascent** level award in the SWE track and Accomplishments in SWE (Professional Members) sub-track. This award honors a SWE member with ten (10) to twenty (20) years as a professional SWE member and who has demonstrated professional excellence in engineering, engineering management, engineering education, engineering technology, or science related to engineering, leadership in SWE, as well as professional organizations, and/or the community. A maximum of twenty (20) awards may be presented annually.

Distinguished New Engineer Award

The Distinguished New Engineer Award is an **Ascent** level award in the SWE track and Accomplishments in SWE (Professional Members) sub-track. This award honors a SWE member with less than ten (10) years as a professional SWE member and who has demonstrated professional excellence in engineering, engineering management, engineering education, engineering technology, or science related to engineering, leadership in SWE, as well as professional organizations, and/or the community. A maximum of twenty (20) awards may be presented annually.

Accomplishments in SWE (Collegiate Members)

ASCENT AWARDS

Outstanding Graduate Student Member Award

The Outstanding Graduate Student Member Award is an **Ascent** level award in the SWE track and Accomplishments in SWE (Collegiate Members) sub-track. This award honors a SWE graduate student who has made an outstanding contribution to SWE, engineering societies, the community, and their campus. A maximum of ten (10) awards may be presented annually. Only SWE Graduate Student Members are eligible for this award.

Outstanding Collegiate Member Award

The Outstanding Collegiate Member Award is an **Ascent** level award in the SWE track and Accomplishments in SWE (Collegiate Members) sub-track. This award honors an undergraduate SWE collegiate member with at least two (2) years of SWE collegiate involvement, who has made an outstanding contribution to SWE, other engineering organizations, the community, and their campus. A maximum of twenty (20) awards may be presented annually. Only SWE Collegiate Members are eligible for this award.

Rising Collegiate Star Award

The Rising Collegiate Star Award is an **Ascent** level award in the SWE track and Accomplishments in SWE (Collegiate Members) sub-track. This award honors an undergraduate SWE collegiate member with less than two (2) years of SWE collegiate involvement, who has made an outstanding contribution to SWE, other engineering organizations, the community, and their campus. A maximum of ten (10) awards may be presented annually. Only SWE Collegiate Members are eligible for this award.

Award Guide

Use this guide to select the award that is best suited for your nomination.

SWE TRACK AWARDS

Accomplishments in Collegiate Support

ASCENT AWARDS

Outstanding Counselor Award

The Outstanding Counselor Award is an **Ascent** level award in the SWE track and Accomplishments in Collegiate Support sub-track. This award honors a SWE member who has made an outstanding contribution to a SWE collegiate section or affiliate as a counselor and served as a link for the SWE collegiate section or affiliate to other SWE groups such as local professional sections or affiliates, MAL, affinity groups, or society committees. A maximum of one (1) award per SWE Global Region ([see Appendix VII](#)) may be presented annually. Only SWE Members are eligible for this award.

Outstanding Faculty Advisor Award

The Outstanding Faculty Advisor Award is an **Ascent** level award in the SWE track and Accomplishments in Collegiate Support sub-track. This award honors a SWE member who has made an outstanding contribution to a SWE collegiate section or affiliate as an advisor and served as a link for the SWE collegiate section or affiliate to the rest of the educational institution. A maximum of one (1) award per SWE Global Region ([see Appendix VII](#)) may be presented annually.

Only SWE Members are eligible for this award.

The Distinguished Service Award is an **Apex** level award in the SWE track and Accomplishments in SWE (Professional Members) sub-track.

OBJECTIVE

- This award honors a SWE member with at least twenty (20) years as a professional SWE member and experience in engineering, engineering management, engineering education, engineering technology, or science related to engineering who has made significant contributions to the Society of Women Engineers at any level of the Society.
- A maximum of five (5) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Be a SWE member in good standing by **March 1** ([see Appendix VI](#)).
- Have a minimum of twenty (20) years of cumulative SWE professional membership by **March 1** ([see Appendix IV](#)).
 - If professional membership started as a graduate student, member needs to have been part of a professional section/professional affiliate/MAL/professional international member at that time and list this in the SWE resume.

SELECTION CRITERIA

- **75% Service to SWE:** Discuss the nominee's committed service, leadership positions, activities, and outcomes that demonstrate their contributions to SWE and have furthered [SWE's Mission](#). Include examples of service and activities at the local and/or Society level, especially those where the nominee was leading an activity or group. Include how the nominee has informed the public, the engineering profession, and their employers of women's contributions to engineering. Include how the nominee has served as a role model for women in engineering.
- **25% Contributions to SWE's Framework:** Discuss the nominee's influence on SWE's Framework, including the Society's structure, processes, and strategy, upon which the Society, at any level, has been built.

NOMINATION CHECKLIST

[Apply for Distinguished Service Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 3,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Service to SWE
 - Contributions to SWE's Framework
 - Conclusion
- Supporting Letters (4 Letters) Completed by Due Date
- Resume or Curriculum Vitae
- SWE Resume

The Fellow Grade is recognized as **Apex** level in the SWE track and Accomplishments in SWE (Professional Members) sub-track.

OBJECTIVE

- The Fellow Grade honors a SWE member who has achieved professional excellence, while also making significant and long-term contributions towards advancing the [mission, objectives, and goals](#) of the Society. The nominee will be a SWE member who has contributed significantly to the public's awareness of engineering as a profession for women, and informing employers, the profession, and the public of women's contributions to the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering.

QUALIFICATIONS

The nominee must:

- Be a SWE member in good standing by **March 1** ([see Appendix VI](#)).
- Have a minimum of twenty (20) years of cumulative SWE professional membership by **March 1** ([see Appendix IV](#)).
 - SWE membership at the collegiate level may be included in the application; however, years of collegiate experience do not count towards the twenty (20) years of professional membership requirement.
 - If professional membership started as a graduate student, member needs to have been part of a professional section/professional affiliate/MAL/professional international member at that time and list this in the SWE resume.

SELECTION CRITERIA

- **40% Service to SWE:** Discuss the nominee's committed service, leadership positions, activities, and outcomes that demonstrate their contributions to SWE and have furthered [SWE's Mission](#). Include examples of service and activities at the local and/or Society level, especially those where the nominee was leading an activity or group. Include how the nominee has informed the public, the engineering profession, and their employers of women's contributions to engineering. Include how the nominee has served as a role model for women in engineering.
- **30% Professional Achievements:** Discuss the significance of the nominee's professional achievements in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. Include details clarifying their roles, what responsibilities they had in these roles, and their contributions to the business, engineering profession, and/or technical outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government and/or academia. Discuss how the nominee's professional achievements have furthered [SWE's Mission](#).
- **30% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in the workplace. Explicitly describe mentoring and/or sponsoring activities. Discuss the nominee's participation in business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

NOMINATION CHECKLIST

[Apply for Fellow Grade](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 3,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Service to SWE
 - Professional Achievements
 - Leadership Activities and Community Involvement
 - Conclusion

- **Supporting Letters (4 Letters) Completed by Due Date**
 - At least one (1) letter must be from someone who holds or has held a SWE leadership role at the section/affiliate/MAL or society level.
 - At least one (1) letter must be from a current or former immediate supervisor or individual higher in the line or from an individual familiar with the nominee's work performance and job-related contributions. If the nominee is retired or self-employed, the letters documenting work accomplishments can be provided by someone familiar with the nominee's work history.
 - At least one (1) letter must be from an individual familiar with the nominee's leadership or service in other technical, professional, or community organizations.
- **Resume or Curriculum Vitae**
- **SWE Resume**

The Distinguished Engineer Award is an **Ascent** level award in the SWE track and Accomplishments in SWE (Professional Members) sub-track.

OBJECTIVE

- This award honors a SWE member with ten (10) to twenty (20) years as a professional SWE member and who has demonstrated professional excellence in engineering, engineering management, engineering education, engineering technology, or science related to engineering, leadership in SWE, as well as professional organizations, and/or the community.
- A maximum of twenty (20) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Be a SWE member in good standing by **March 1** ([see Appendix VI](#)).
- Have ten (10) to twenty (20) years of cumulative SWE professional membership by **March 1** ([see Appendix IV](#)).
 - SWE membership at the collegiate level may be included in the application; however, years of collegiate experience do not count towards the ten (10) to twenty (20) years of professional membership requirement.
 - If professional membership started as a graduate student, member needs to have been part of a professional section/professional affiliate/MAL/professional international member at that time and list this in the SWE resume.

SELECTION CRITERIA

- **40% Service to SWE:** Discuss the nominee's committed service, leadership positions, activities, and outcomes that demonstrate their contributions to SWE and have furthered [SWE's Mission](#). Include examples of service and activities at the local and/or Society level, especially those where the nominee was leading an activity or group. Include how the nominee has informed the public, the engineering profession, and their employers of women's contributions to engineering. Include how the nominee has served as a role model for women in engineering.
- **30% Professional Achievements:** Discuss the significance of the nominee's professional achievements in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. Include details clarifying their roles, what responsibilities they had in these roles, and their contributions to the business, engineering profession, and/or technical outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government and/or academia. Discuss how the nominee's professional achievements have furthered [SWE's Mission](#).
- **30% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in the workplace. Explicitly describe mentoring and/or sponsoring activities. Discuss the nominee's participation in business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

• NOMINATION CHECKLIST

[Apply for Distinguished Engineer Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 3,000 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Service to SWE
 - Professional Achievements
 - Leadership Activities and Community Involvement
 - Conclusion
- Supporting Letters (4 Letters) Completed by Due Date
- Resume or Curriculum Vitae
- SWE Resume

The Distinguished New Engineer Award is an **Ascent** level award in the SWE track and Accomplishments in SWE (Professional Members) sub-track.

OBJECTIVE

- This award honors a SWE member with less than ten (10) years as a professional SWE member and who has demonstrated professional excellence in engineering, engineering management, engineering education, engineering technology, or science related to engineering, leadership in SWE, as well as professional organizations, and/or the community.
- A maximum of twenty (20) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Be a SWE member in good standing by **March 1** ([see Appendix VI](#)).
- Have less than ten (10) years of cumulative SWE professional membership by **March 1** ([see Appendix IV](#)).
 - SWE membership at the collegiate level may be included in the application; however, years of collegiate experience do not count towards the less than ten (10) years of professional membership requirement.
 - If professional membership started as a graduate student, member needs to have been part of a professional section/professional affiliate/MAL/professional international member at that time and list this in the SWE resume.

SELECTION CRITERIA

- **40% Service to SWE:** Discuss the nominee's committed service, leadership positions, activities, and outcomes that demonstrate their contributions to SWE and have furthered [SWE's Mission](#). Include examples of service and activities at the local and/or Society level, especially those where the nominee was leading an activity or group. Include how the nominee has informed the public, the engineering profession, and their employers of women's contributions to engineering. Include how the nominee has served as a role model for women in engineering.
- **30% Professional Achievements:** Discuss the significance of the nominee's professional achievements in the fields of engineering, engineering management, engineering education, engineering technology, or science related to engineering. Include details clarifying their roles, what responsibilities they had in these roles, and their contributions to the business, engineering profession, and/or technical outcomes. Explain the significance of the nominee's contributions and achievements, which can be in industry, government and/or academia. Discuss how the nominee's professional achievements have furthered [SWE's Mission](#).
- **30% Leadership Activities and Community Involvement:** Discuss the nominee's leadership as a role model to inspire others to attain high levels of accomplishment and how they have created a nurturing environment for women in the workplace. Explicitly describe mentoring and/or sponsoring activities. Discuss the nominee's participation in business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group.

• NOMINATION CHECKLIST

[Apply for Distinguished New Engineer Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 2,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Service to SWE
 - Professional Achievements
 - Leadership Activities and Community Involvement
 - Conclusion
- Supporting Letters (3 Letters) Completed by Due Date
- Resume or Curriculum Vitae
- SWE Resume

Outstanding Graduate Student Member Award



Only SWE Graduate Student Members are eligible for this award.

The Outstanding Graduate Student Member Award is an **Ascent** level award in the SWE track and Accomplishments in SWE (Collegiate Members) sub-track.

OBJECTIVE

- This award honors a SWE graduate student who has made an outstanding contribution to SWE, engineering societies, the community, and their campus.
- A maximum of ten (10) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Be a SWE Graduate Student member in good standing by **March 1** ([see Appendix VI](#)),
- Have actively participated in their SWE sections/ affiliates/ MAL,
- Be a graduate student studying engineering, engineering education, engineering technology, or a field related to engineering.

Note: Collegiate members who graduate by **December 31** of the preceding year of the application are also eligible for this award.

Past recipients of the Outstanding Collegiate Member Award before FY24 (earned while a Graduate Student) are not eligible for this award.

SELECTION CRITERIA

- **40% Service to SWE:** Discuss the nominee's leadership positions, activities, and outcomes that have enabled SWE to successfully fulfill its [mission](#). SWE service can include but is not limited to support activities, event participation, and leadership at any level of the Society. Leadership experience will contribute to 20% of the overall weighting (half of the weighting for this criterion). Include both undergraduate, graduate, and professional (if applicable) engagement with SWE.
- **30% Professional Achievements:** Discuss the nominee's academic and technical achievements in engineering, engineering education, engineering technology, or a field related to engineering. Include any previous degrees, if applicable. Include any internships/co-ops, research, teaching experience, or tutoring that demonstrates technical knowledge. Include any recognition, honors, and awards that support the nomination.
- **30% Leadership Activities and Community Involvement:** Discuss the nominee's participation in campus, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group or mentoring others.

NOMINATION CHECKLIST

[Apply for Outstanding Graduate Student Member Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 2,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Service to SWE
 - Professional Achievements
 - Leadership Activities and Community Involvement
 - Conclusion
- Supporting Letters (3 Letters) Completed by Due Date
 - At least one (1) letter must be from a SWE leader of the nominee's previous or current collegiate section/ affiliate, **OR**
 - At least one (1) letter must be from a professor or an administrator of the nominee's previous or current academic institution.
- Resume or Curriculum Vitae
- SWE Resume

QUESTIONS: AWARDS@SWE.ORG

Revised: January 03, 2024

Outstanding Collegiate Member Award



Only SWE Collegiate Members are eligible for this award.

The Outstanding Collegiate Member Award is an **Ascent** level award in the SWE track and Accomplishments in SWE (Collegiate Members) sub-track.

OBJECTIVE

- This award honors an undergraduate SWE collegiate member with at least two (2) years of SWE collegiate involvement, who has made an outstanding contribution to SWE, other engineering organizations, the community, and their campus.
- A maximum of twenty (20) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Be a SWE Collegiate member in good standing by **March 1** ([see Appendix VI](#)),
- Have actively participated in their SWE sections/ affiliates/ MAL for at least two (2) years by March 1,
- Be an undergraduate student studying engineering, engineering education, engineering technology, or a field related to engineering.

Note: Collegiate members who graduate by **December 31** of the preceding year of the application are also eligible for this award.

SELECTION CRITERIA

- **40% Service to SWE:** Discuss the nominee's leadership positions, activities, and outcomes that have enabled SWE to successfully fulfill its [mission](#). SWE service can include but is not limited to support activities, event participation, and leadership at any level of the Society. Leadership experience will contribute to 20% of the overall weighting (half of the weighting for this criterion).
- **40% Leadership Activities and Community Involvement:** Discuss the nominee's participation in campus, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group or mentoring others.
- **20% Professional Achievements:** Discuss the nominee's academic and technical achievements in engineering, engineering education, engineering technology, or a field related to engineering. Include any previous degrees, if applicable. Include any internships/co-ops, research, teaching experience, or tutoring that demonstrates technical knowledge. Include any recognition, honors, and awards that support the nomination.

NOMINATION CHECKLIST

[Apply for Outstanding Collegiate Member Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 2,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Service to SWE
 - Leadership Activities and Community Involvement
 - Professional Achievements
 - Conclusion
- Supporting Letters (2 Letters) Completed by Due Date
 - At least one (1) letter must be from a SWE leader of the nominee's previous or current collegiate section/ affiliate, **OR**
 - At least one (1) letter must be from a professor or an administrator of the nominee's previous or current academic institution.
- Resume or Curriculum Vitae
- SWE Resume

The Rising Collegiate Star Award is an **Ascent** level award in the SWE track and Accomplishments in SWE (Collegiate Members) sub-track.

OBJECTIVE

- This award honors an undergraduate SWE collegiate member with less than two (2) years of SWE collegiate involvement, who has made an outstanding contribution to SWE, other engineering organizations, the community, and their campus.
- A maximum of ten (10) awards may be presented annually.

QUALIFICATIONS

The nominee must:

- Be a SWE Collegiate member in good standing by **March 1** ([see Appendix VI](#)),
- Have actively participated in their SWE sections/ affiliates/ MAL for less than two (2) years by March 1,
- Be an undergraduate student studying engineering, engineering education, engineering technology, or a field related to engineering.

Note: Collegiate members who graduate by **December 31** of the preceding year of the application are also eligible for this award.

SELECTION CRITERIA

- **40% Service to SWE:** Discuss the nominee's leadership positions, activities, and outcomes that have enabled SWE to successfully fulfill its [mission](#). SWE service can include but is not limited to support activities, event participation, and leadership at any level of the Society. Leadership experience will contribute to 20% of the overall weighting (half of the weighting for this criterion).
- **40% Leadership Activities and Community Involvement:** Discuss the nominee's participation in campus, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group or mentoring others.
- **20% Professional Achievements:** Discuss the nominee's academic and technical achievements in engineering, engineering education, engineering technology, or a field related to engineering. Include any previous degrees, if applicable. Include any internships/co-ops, research, teaching experience, or tutoring that demonstrates technical knowledge. Include any recognition, honors, and awards that support the nomination.

NOMINATION CHECKLIST

[Apply for Rising Collegiate Star Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
 - Biography
 - Professional Headshot Photo
 - Demographic Survey
 - **Formal Statement (Maximum 2,500 words)**
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Service to SWE
 - Leadership Activities and Community Involvement
 - Professional Achievements
 - Conclusion
 - **Supporting Letters (2 Letters) Completed by Due Date**
 - At least one (1) letter must be from a SWE leader of the nominee's previous or current collegiate section/ affiliate,
- OR**
- At least one (1) letter must be from a professor or an administrator of the nominee's previous or current academic institution.
 - **Resume or Curriculum Vitae**
 - **SWE Resume**

The Outstanding Counselor Award is an **Ascent** level award in the SWE track and Accomplishments in Collegiate Support sub-track.

OBJECTIVE

- This award honors a SWE member who has made an outstanding contribution to a SWE collegiate section or affiliate as a counselor and served as a link for the SWE collegiate section or affiliate to other SWE groups such as local professional sections or affiliates, MAL, affinity groups, or society committees.
- A maximum of one (1) award per SWE Global Region ([see Appendix VII](#)) may be presented annually.

QUALIFICATIONS

The nominee must:

- Be a SWE member in good standing by **March 1** ([see Appendix VI](#)).

Previous Outstanding SWE Counselor Award recipients can re-apply if they are now serving a different collegiate section/ affiliate.

SELECTION CRITERIA

- **60% Leadership as a Counselor:** Discuss the nominee's outstanding leadership as a SWE Counselor, particularly in creating enthusiasm and professionalism among section members. Include examples of recognition, honors, awards that support the nomination.
- **30% Service to SWE:** Discuss the nominee's committed service, leadership positions, activities, and outcomes that demonstrate their contributions to SWE and have furthered [SWE's Mission](#). Discuss the nominee's participation in the SWE collegiate section/ affiliate and their involvement in SWE events and activities on campus and in the community, as well as at the local and/or Society level. Include how the nominee has informed the public, the engineering profession, and their employers of women's contributions to engineering. Include how the nominee has served as a role model for women in engineering.
- **10% Leadership Activities and Community Involvement:** Discuss the nominee's participation in campus, business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group. Explicitly describe mentoring activities.

NOMINATION CHECKLIST

[Apply for Outstanding Counselor Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 2,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Leadership as a Counselor
 - Service to SWE
 - Leadership Activities and Community Involvement
 - Conclusion
- Supporting Letters (3 Letters) Completed by Due Date
 - At least one (1) letter must be from a SWE leader of the nominee's current collegiate section/ affiliate.
- Resume or Curriculum Vitae
- SWE Resume

The Outstanding Faculty Advisor Award is an **Ascent** level award in the SWE track and Accomplishments in Collegiate Support sub-track.

OBJECTIVE

- This award honors a SWE member who has made an outstanding contribution to a SWE collegiate section or affiliate as an advisor and served as a link for the SWE collegiate section or affiliate to the rest of the educational institution.
- A maximum of one (1) award per SWE Global Region ([see Appendix VII](#)) may be presented annually.

QUALIFICATIONS

- Be a SWE member in good standing by **March 1** ([see Appendix VI](#)).
- Previous Outstanding Faculty Advisor Award recipients can re-apply if they are now serving a different collegiate section/ affiliate.

SELECTION CRITERIA

- **60% Leadership as an Advisor:** Discuss the nominee's outstanding leadership as an advisor, particularly in creating enthusiasm and professionalism among section members. Include examples of recognition, honors, and awards that support the nomination.
- **30% Service to SWE:** Discuss the nominee's committed service, leadership position, activities and outcomes that demonstrate their contributions to SWE and have furthered [SWE's Mission](#). Discuss the nominee's participation in the SWE collegiate section/affiliate and their involvement in SWE events and activities on campus and in the community, as well as at the local and/or Society level. Include how the nominee has informed the public, the engineering profession, and their employers of women's contributions to engineering. Include how the nominee has served as a role model for women in engineering.
- **10% Leadership Activities and Community Involvement:** Discuss the nominee's participation in campus, business, professional, technical, community, and/or civic organizations. Include instances where the nominee was leading an activity or group. Explicitly describe mentoring activities.

NOMINATION CHECKLIST

[Apply for Outstanding Faculty Advisor Award](#)

- Complete the [SWE Awards Nomination Checklist](#)
- Biography
- Professional Headshot Photo
- Demographic Survey
- Formal Statement (Maximum 2,500 words)
 - Include the following sections with clearly identifiable section headers:
 - Introduction
 - Leadership as an Advisor
 - Service to SWE
 - Leadership Activities and Community Involvement
 - Conclusion
- Supporting Letters (3 Letters) Completed by Due Date
 - At least one (1) letter must be from a SWE leader of the nominee's current collegiate section/ affiliate.
- Resume or Curriculum Vitae
- SWE Resume

Appendix I – Previous SWE Individual Awards Mapped to Current SWE Awards (started in FY24)

Nominee(s) that have previously won an equivalent previous Individual Award are not eligible for the Current SWE Award unless allowed under awards qualifications.

Award names in **bold** have changed name or been added in FY24.

Awards Track	Previous SWE Individual Award	Current SWE Award
Academia, Management & Technical	Achievement	Achievement
	Suzanne Jenniches Upward Mobility	Suzanne Jenniches Upward Mobility
	Entrepreneur	Entrepreneur
	Resnik Challenger Medal	Resnik Challenger Medal
	Prism	Prism
	Emerging Leader	Pathfinder
		Trailblazer
	Rising Technical Contributor	Rising Technical Contributor
	Distinguished Engineering Educator	Distinguished Engineering Educator
	Emerging Engineering Educator	Engineering Educator
		Emerging Engineering Educator
	Global Leadership	Distinguished Global Leader
		Global Leader
	Emerging Global Leadership	Emerging Global Leader
Advocacy	Advocating Women in Engineering	Advocating Women in Engineering
		Engaged Advocate
		Emerging Advocate
	Spark	Spark
		Ignite
		Catalyst
	Rodney D. Chipp Memorial	Rodney D. Chipp Memorial
		Engaged Ally
		Emerging Ally
SWE	Rodney D. Chipp Memorial	Employer Champion
	Distinguished Service	Distinguished Service
	Fellow Grade	Fellow Grade
		Distinguished Engineer
	Distinguished New Engineer	Distinguished New Engineer
	Outstanding Collegiate Member (as a Graduate Student)	Outstanding Graduate Student Member
	Outstanding Collegiate Member (as an Undergraduate Student)	Outstanding Collegiate Member
		Rising Collegiate Star
	Outstanding Counselor	Outstanding Counselor
	Outstanding Faculty Advisor	Outstanding Faculty Advisor

Appendix II – Global Leader Years of Experience Calculation

1) Template for Global Leader Years of Experience Calculation

- This template is provided to help with the Global Leader years of experience calculation for the Accomplishments in Global Leadership sub-track awards ([Distinguished Global Leader Award](#), [Global Leader Award](#), and [Emerging Global Leader Award](#)). This template is required to be submitted with the nomination packet.
- Years of experience for FY24 SWE Award submission are counted as of March 1, 2024.

Experience Type	Guideline	Start Date	End Date	Years of Experience
Full Time Global Experience	Each year of full-time work leading a global team (members including leader in >1 country) or in a global assignment (co-workers in >1 country) will count as one year of experience.			
Part Time Global Experience	Each year of part time work leading a global team (members including leader in >1 country) or in a global assignment (co-workers in >1 country) will count as one year of experience.			
Full Time Non-Global Experience	Each year of full-time work leading a team in 1 country (members and leader in 1 country) or in a single country role (co-workers in 1 country)			0
Part Time Non-Global Experience	Each year of part-time work leading a team in 1 country (members and leader in 1 country) or in a single country role (co-workers in 1 country)			0
Advanced Degrees or other Degrees				0
Internship or Co-Op or Graduate Assistantship	Internship or Co-Op or Graduate Assistantship do <u>not</u> count.			0
Unemployment Period	Periods of unemployment do <u>not</u> count.			0
Total				

Appendix II – Global Leader Years of Experience Calculation

2) Example of Global Leader Years of Experience Calculation

This is an example of the years of experience calculation for an award nomination in the Accomplishments in Global Leadership sub-track awards ([Distinguished Global Leader Award](#), [Global Leader Award](#), and [Emerging Global Leader Award](#)) submitted for 2024 **SWE Awards**.

- In May 2006, the nominee received their bachelor's degree in Electrical Engineering. While going to school, they completed an internship from May 2005 to August 2005.
- After graduation, from June 2006 to December 2009, they worked full time in a global team with team members in 4 countries.
- From January 2010 to December 2011, they returned to school for their master's degree in engineering. They received their master's degree in December 2011.
- They started a new full-time position in January 2012, in a single country role.
- Starting in June 2012 they were unemployed until January 2013 when they started a new job.
- They have been working for this same company ever since in various global roles up until March 1, 2024.

The total number would be 14 years 8 months. According to the rounding rule in the Years of Experience section (page 5), the total Years of Experience would be 15 years.

Experience Type	Guideline	Start Date	End Date	Years of Experience
Internship or Co-Op or Graduate Assistantship	Internship does <u>not</u> count as part time experience.	May 2005	August 2005	0
Full Time Global Experience	Each year of full-time work leading a global team (members including leader in >1 country) or in a global assignment (co-workers in >1 country) will count as one year of experience.	June 2006	December 2009	3 years 6 months
Advanced Degrees or other Degrees		January 2010	December 2011	0
Full Time Non-Global Experience	Each year of full-time work leading a team in 1 country (members and leader in 1 country) or in a single country role (co-workers in 1 country)	January 2012	June 2012	0
Unemployment Period	Periods of unemployment are <u>not</u> counted toward years of experience.	June 2012	January 2013	0
Full Time Global Experience	Each year of full-time work leading a global team (members including leader in >1 country) or in a global assignment (co-workers in >1 country) will count as one year of experience.	January 2013	March 1, 2024	11 years 2 months
Total				14 years 8 months

Appendix III – Men Allies Years of Experience Calculation

1) Template for Men Allies Years of Experience Calculation

- This template is provided to help with the Men Allies years of experience calculation for the Accomplishments as Men Allies for Women in Engineering sub-track awards ([Rodney D. Chipp Memorial](#), [Engaged Ally](#), and [Emerging Ally](#)). This template is required to be submitted with the nomination packet.
- Years of experience for FY24 SWE Award submission are counted as of March 1, 2024.**

Experience Type	Guideline	Start Date	End Date	Years of Experience
Full Time Experience	Each year of full-time work will count as one year of experience.			
Part Time Experience	Each year of part time work will count as one year of experience.			
Advanced degree obtained while not working full or part time	Master: one year of experience Doctorate: two years of experience			
Advanced Degree obtained while working part time	Candidate obtained the master's degree while going to work part-time. Do not count the master's degree.			0
Internship or Co-Op or Graduate Assistantship	Internship or Co-Op or Graduate Assistantship do <u>not</u> count.			0
Unemployment Period	Periods of unemployment do <u>not</u> count.			0
Total				

Appendix III – Men Allies Years of Experience Calculation

2) Example of Men Allies Years of Experience Calculation

This is an example of the years of experience calculation for an award nomination in the Accomplishments as Men Allies for Women in Engineering sub-track awards ([Rodney D. Chipp Memorial](#), [Engaged Ally](#), and [Emerging Ally](#)) submitted for 2024 **SWE Awards**.

- In May 2000, the nominee received their bachelor's degree in Industrial Engineering. While going to school, they completed an internship from May 1999 to August 1999.
- After graduation, from June 2000 to December 2007, they worked full time.
- From January 2008 to December 2008, they returned to university for a master's degree in Business Administration. They received their master's degree in December 2008.
- They started a new full-time position in January 2009.
- Starting in November 2012 they were unemployed until January 2013 when they started a new job.
- They have been working for this same company ever since in various roles up until March 1, 2024.
- They took a new parent leave of absence between June 2015 to November 2015.

The total number would be 22 years 1 month. According to the rounding rule in the Years of Experience section (page 6), the total Years of Experience would be 22 years.

Experience Type	Guideline	Start Date	End Date	Years of Experience
Internship or Co-Op or Graduate Assistantship	Internship does <u>not</u> count as part time experience.	May 1999	August 1999	0
Full Time Experience	Each year of full-time work will count as one year of experience.	June 2000	December 2007	7 years 6 months
Advanced degree obtained while <u>not</u> working full or part time	Master: one year of experience Doctorate: two years of experience	January 2008	December 2008	1
Full Time Experience	Each year of full-time work will count as one year of experience.	January 2009	November 2012	3 years 10 months
Unemployment Period	Periods of unemployment are <u>not</u> counted toward years of experience.	November 2012	January 2013	0
Full Time Experience	Each year of full-time work will count as one year of experience.	January 2013	June 2015	2 years 5 months
Leave of Absence		June 2015	November 2015	0
Full Time Experience	Each year of full-time work will count as one year of experience.	November 2015	March 2024	8 years 4 months
Total				22 years 1 month

Appendix IV – SWE Years of Professional Membership Calculation

1) Template for SWE Years of Professional Membership Calculation

- This template is provided to help with the SWE Years of Professional Membership Calculation for the Accomplishments in SWE (Professional Members) award ([Distinguished Service](#), [Fellow Grade](#), [Distinguished Engineer](#), and [Distinguished New Engineer](#)). SWE's FY runs from July 1 to June 30. This template is required to be submitted with the nomination packet.
- **Years of experience for FY24 SWE Award submission are counted as of March 1, 2024.**

Experience Type	Guideline	Start Date	End Date	Years of Experience
Years as a Professional Member	Each SWE FY year as a professional member will count as one year.			
Years as a Collegiate Member	Each SWE FY year as a collegiate member do not count.			0
Years as a Friend of SWE	Each SWE FY year as a Friend of SWE do not count.			0
Years not a SWE Member	Each SWE FY year not a professional member do not count.			0
Total				

Appendix IV – SWE Years of Professional Membership Calculation

2) Example of SWE Years of Professional Membership Calculation

This is an example of the SWE Years of Professional Membership calculation for an award nomination in the Accomplishments in SWE (Professional Members) award ([Distinguished Service](#), [Fellow Grade](#), [Distinguished Engineer](#), and [Distinguished New Engineer](#)) submitted for 2024 **SWE Awards**.

- In October 2000, the nominee joined SWE as a college freshman and remained a collegiate member through graduation in May 2004
- After graduation, they joined their local professional section until they moved abroad in 2010.
- From July 2010 to June 2015, they were not a member of SWE.
- In July 2015, their employer offered Employer Sponsored Memberships and they rejoined SWE and started a local affiliate in 2018.
- They continued to use Employer Sponsored Membership until they became a Life Member in July 2023.

The total number of years where the nominee was a SWE Professional Member would be 15 years.

Experience Type	Guideline	Start Date	End Date	Years of Experience
Years as a Collegiate Member	Each SWE FY year as a collegiate member do not count.	October 2000	June 2004	0
Years as a Professional Member	Each SWE FY year as a professional member will count as one year.	July 2004	June 2010	6 years
Years not a SWE Member	Each SWE FY year not a professional member do not count.	July 2010	June 2015	0
Years as a Professional Member	Each SWE FY year as a professional member will count as one year.	July 2015	June 2024	9 years
Total				15 years

Appendix V – All Other Awards Years of Professional Experience Calculation

1) Template for All Other Awards Years of Experience Calculation

- This template is provided to help with the years of experience calculation and required to be submitted with the nomination packet.
- **Years of experience for FY24 SWE Award submission are counted as of March 1, 2024.**

Experience Type	Guideline	Start Date	End Date	Years of Experience
Full Time Experience	Each year of full-time work will count as one year of experience.			
Part Time Experience	Each year of part time work will count as one year of experience.			
Advanced degree obtained while <u>not</u> working full or part time	Master: one year of experience Doctorate: two years of experience			
Advanced Degree obtained while working part time	Candidate obtained the master's degree while going to work part-time. Do not count the master's degree.			0
Internship or Co-Op or Graduate Assistantship	Internship or Co-Op or Graduate Assistantship do <u>not</u> count.			0
Unemployment Period	Periods of unemployment do <u>not</u> count.			0
Total				

Appendix V – All Other Awards Years of Professional Experience Calculation

2) Example of All Other Awards Years of Experience Calculation

This is an example of the years of experience calculation for an award nomination submitted for 2022 Individual Awards.



- In May 2006, the nominee received their bachelor's degree in Chemical Engineering. While going to school, they completed an internship from May 2005 to August 2005.
- After graduation, from June 2006 to December 2009, they worked full time.
- From January 2010 to December 2011, they worked part time while working on their master's degree in engineering. They received their master's degree in December 2011. They started a new full-time position in January 2012.
- They have been working for this same company ever since in various roles up until March 1, 2024.
- They took a leave of absences between June 2015 to September 2015 and April 2018 to September 2018.


The total number would be 16 years 11 month. According to the rounding rule in the Years of Experience section (page 8), the total Years of Experience would be 17 years.


Experience Type	Guideline	Start Date	End Date	Years of Experience
Internship or Co-Op or Graduate Assistantship	Internship does <u>not</u> count as part time experience.	May 2005	August 2005	0
Full Time Experience	Each year of full-time work will count as one year of experience.	June 2006	December 2009	3 years 6 months
Part Time Experience	Candidate obtained the master's degree while going to work part-time. Count the part-time years of working.	January 2010	December 2011	2 years
Advanced Degree obtained while working part time	Candidate obtained the master's degree while going to work part-time. Do not count the master's degree.	January 2010	December 2011	0
Full Time Experience	Each year of full-time work will count as one year of experience.	January 2012	June 2015	3 years 5 months
Leave of Absence		June 2015	November 2015	0
Full Time Experience	Each year of full-time work will count as one year of experience.	November 2015	April 2018	2 years 6 months
Leave of Absence		April 2018	September 2018	0
Full Time Experience	Each year of full-time work will count as one year of experience.	September 2018	March 2024	5 years 6 months
Total				16 years 11 month

Appendix VI – Verify SWE Membership and Locate SWE ID

- 1) Navigate to www.swe.org
- 2) Log into your SWE account through the “Login” button in top right corner.
- 3) In the “My Information” section you will find
 - a. SWE ID – first item
 - b. Individual Paid Through Date – third item
 - i. If not paid through **March 1** renew your membership before submitting an application for **awards in the SWE Track** (*Distinguished Service Award, Fellow Grade, Distinguished Engineer, Distinguished New Engineer Award, Outstanding Graduate Student Member Award, Outstanding Collegiate Member Award, Rising Collegiate Star, Outstanding Counselor Award, and Outstanding Faculty Advisor Award*).
- 4) Provide your nominator with either a screen shot of the “My Information” section like below or your SWE ID.

 [Join SWE Here](#) [Donate Today!](#) [Advance Learning Center](#) [Events](#) [Advance Learning Center Activity](#) [Member Only Resources](#) [More](#) 

My Information 



Pamela M. Morison

My Information

My Education Information

My Payment Methods

My Billing Address

My Member Subscriptions

My Payment Notices

My Order Details

Member Directory

My Leadership History

Member Information

SWE ID
27265 [Change](#)

Individual Original Join Date
Oct 30, 2000

Individual Paid Through Date
Jul 1, 2115

Prefix
Mrs.

First Name
Pamela

Last Name
Morison

Suffix

Special Pricing
Not Applicable

Title
Distinguished Technologist

Employer
HP Inc

Fellow Grade
☐

Senior Member
☒

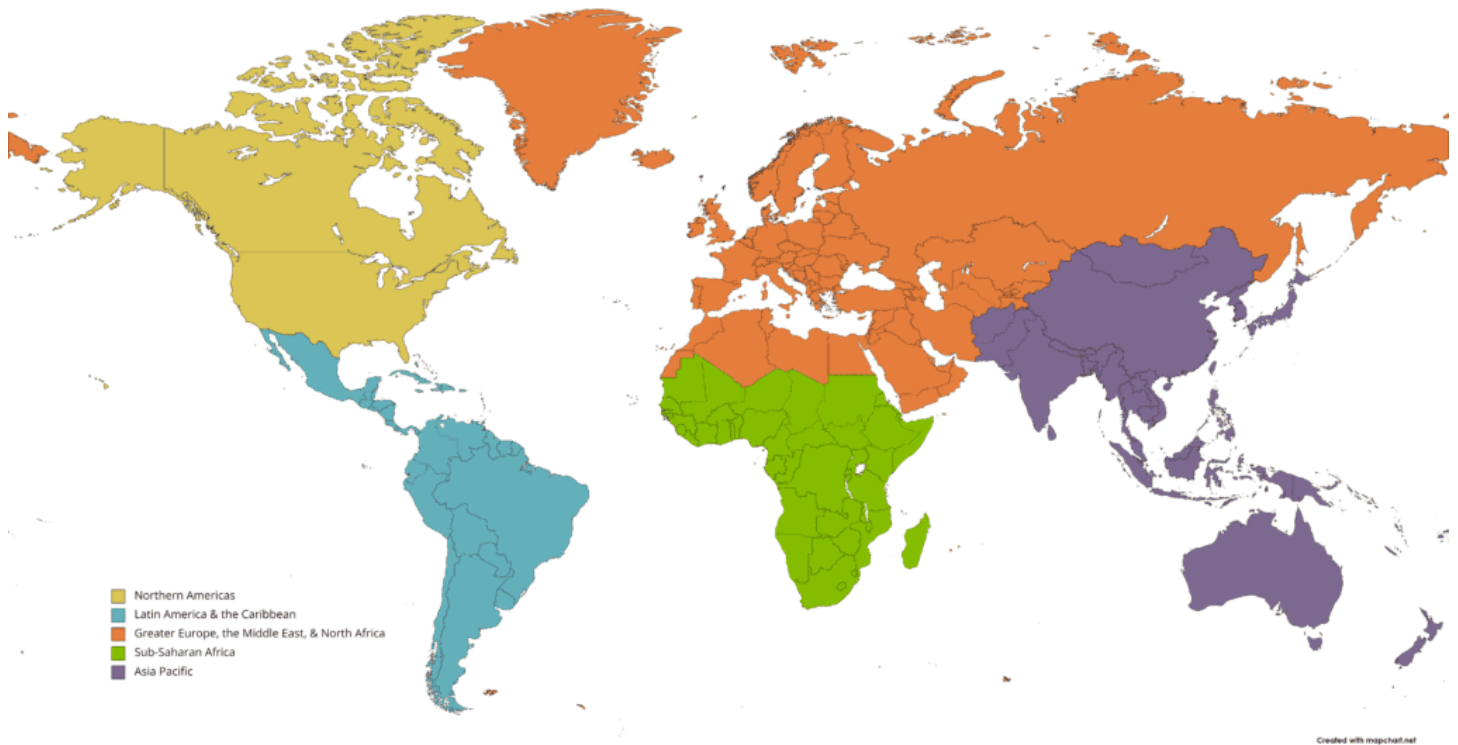
Individual Membership Type
Life

Community Group
Columbia River

Appendix VII – SWE Global Regions

SWE's 5 Global Regions are:

1. Asia Pacific
2. Greater Europe, the Middle East and North Africa
3. Latin America and the Caribbean
4. Northern Americas
5. Sub-Saharan Africa



The Global Region of the Nominee will be determined by the Country provided in the Nominee's address in the Demographics Survey. Judges will not have access to Global Region when judging, only the coordinator(s) after scoring is complete.

Information on how SWE has defined the Global Regions can be found on SWE's website at <https://swe.org/membership/global-programs/>. If you have questions on which region you are in, contact SWE Staff at awards@swe.org.